



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

**SUBJECT: CONFLICT OF INTEREST CODE
BIENNIAL UPDATE**

DATE: August 28, 2024

COUNCIL DISTRICT: CITYWIDE

RECOMMENDATION

Adopt a resolution amending the Conflict of Interest Code for the City of San José.

OUTCOME

The recommended action ensures compliance with the California Political Reform Act and updates the list of those officers and employees in designated positions who are required to file the California Fair Political Practice Commission (FPPC) Form 700- Statement of Economic Interests for the City of San Jose.

BACKGROUND

The Political Reform Act requires all public officials, employees, and consultants who make or participate in the making of government decisions to disclose any economic interests that could be affected by those decisions. The City Council has previously adopted by resolution a Conflict of Interest Code for the City of San Jose, which sets forth reporting requirements for all City departments and certain boards and commissions. Per the California Government Code, the Conflict of Interest Code must be updated biennially of each even-numbered year.

ANALYSIS

The City Council last adopted its biennial Conflict of Interest Code on September 13, 2022. As part of the 2024 biennial review, City departments have identified additional changes, including newly created positions, which are redlined in the attached resolution.

The proposed resolution and appendices reflect the changes for certain departments, boards and commissions, and positions which are being added to or deleted from the list of designated positions. Upon Council approval, the Office of the City Clerk will notify the affected employees as to their filing status.

EVALUATION AND FOLLOW-UP

No subsequent City Council action on this issue is necessary.

CLIMATE SMART SAN JOSE

The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

PUBLIC OUTREACH

This memorandum will be posted on the City's website for the September 10, 2024 City Council agenda.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office.

COMMISSION RECOMMENDATION/INPUT

No commission recommendation or input is associated with this action.

CEQA

Not a Project, File No. PP17-008, General Procedure & Policy Making resulting in no changes to the physical environment.



Toni J. Taber, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at city.clerk@sanjoseca.gov or (408) 535-1260.