



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**SUBJECT: CONFLICT OF INTEREST CODE  
BIENNIAL UPDATE**

**FROM:** Toni J. Taber, CMC  
City Clerk

**DATE:** August 28, 2024

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**COUNCIL DISTRICT: CITYWIDE**

## **RECOMMENDATION**

Adopt a resolution amending the Conflict of Interest Code for the City of San José.

## **OUTCOME**

The recommended action ensures compliance with the California Political Reform Act and updates the list of those officers and employees in designated positions who are required to file the California Fair Political Practice Commission (FPPC) Form 700- Statement of Economic Interests for the City of San Jose.

## **BACKGROUND**

The Political Reform Act requires all public officials, employees, and consultants who make or participate in the making of government decisions to disclose any economic interests that could be affected by those decisions. The City Council has previously adopted by resolution a Conflict of Interest Code for the City of San Jose, which sets forth reporting requirements for all City departments and certain boards and commissions. Per the California Government Code, the Conflict of Interest Code must be updated biennially of each even-numbered year.

## **ANALYSIS**

The City Council last adopted its biennial Conflict of Interest Code on September 13, 2022. As part of the 2024 biennial review, City departments have identified additional changes, including newly created positions, which are redlined in the attached resolution.

The proposed resolution and appendices reflect the changes for certain departments, boards and commissions, and positions which are being added to or deleted from the list of designated positions. Upon Council approval, the Office of the City Clerk will notify the affected employees as to their filing status.

## **EVALUATION AND FOLLOW-UP**

No subsequent City Council action on this issue is necessary.

**CLIMATE SMART SAN JOSE**

The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

**PUBLIC OUTREACH**

This memorandum will be posted on the City's website for the September 10, 2024 City Council agenda.

**COORDINATION**

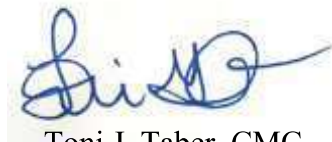
This memorandum has been coordinated with the City Attorney's Office.

**COMMISSION RECOMMENDATION/INPUT**

No commission recommendation or input is associated with this action.

**CEQA**

Not a Project, File No. PP17-008, General Procedure & Policy Making resulting in no changes to the physical environment.



Toni J. Taber, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at [city.clerk@sanjoseca.gov](mailto:city.clerk@sanjoseca.gov) or (408) 535-1260.