



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Torres

**SUBJECT: REQUEST FOR AN EXCUSED  
ABSENCE**

**DATE:** 08/26/24

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## **RECOMMENDATION**

Excuse my absence from the Community and Economic Development Committee on August 26, 2024

☐ Authorized City Business:

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(Description/Location)

☒ Illness

☐ Death of a close family member



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**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Torres

**SUBJECT: REQUEST FOR AN EXCUSED  
ABSENCE**

**DATE:** 08/27/24

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## **RECOMMENDATION**

Excuse my absence from the City Council Meeting on August 27, 2024

☐ Authorized City Business:

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(Description/Location)

☒ Illness

☐ Death of a close family member