



COUNCIL AGENDA: 2/27/2024  
ITEM: 2.13  
FILE NO: 24-73484

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT: SEE BELOW**

**DATE:** February 27, 2024

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**SUBJECT: Retroactive Approval and Approval of Multiple Special Events Sponsored by Council District 10 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events**

## **Recommendation**

As recommended by the Rules and Open Government Committee on February 21, 2024:

- (a) Retroactively approve the eWaste event scheduled on December 2, 2023 as a City Council sponsored Special Event and retroactively approve the expenditure of funds.
- (b) Retroactively approve the Senior Fraud Prevention Workshop event scheduled on December 7, 2023 as a City Council sponsored Special Event and retroactively approve the expenditure of funds.
- (c) Retroactively approve the LifeSTEPS Holiday Gala event scheduled on December 17, 2023 as a City Council sponsored Special Event and retroactively approve the expenditure of funds.
- (d) Retroactively approve the CERT Leadership Success Training event scheduled on January 20, 2024 as a City Council sponsored Special Event and retroactively approve the expenditure of funds.
- (e) Retroactively approve the Budget Town Hall event scheduled on January 29, 2024 as a City Council sponsored Special Event and retroactively approve the expenditure of funds.
- (f) Retroactively approve the Talk with Batra Pancake Breakfast scheduled on February 17, 2024 as a City Council sponsored Special Event and retroactively approve the expenditure of funds.
- (g) Retroactively approve the Senior Winter Walk event scheduled on February 23, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (h) Retroactively approve the Shredding and E-Waste Day event scheduled on February 24, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (i) Approve the Comanche Blossom Valley Dumpster Day scheduled on March 16, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (j) Approve and accept donations from various individuals, businesses or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Batra)

[Rules Committee referral 2/21/2024 - Item B.3]



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Arjun Batra  
District 10

**SUBJECT:** SEE BELOW

**DATE:** February 8, 2024

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APPROVED: *Arjun Dev Batra*

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**SUBJECT: RETROACTIVE APPROVAL AND APPROVAL OF MULTIPLE SPECIAL EVENTS SPONSORED BY COUNCIL DISTRICT 10 AS A CITY COUNCIL-SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS**

## RECOMMENDATION

1. Retroactively approve the eWaste event held on Saturday, December 2, 2023, as a City Council-sponsored Special Event and retroactively approve the expenditure of funds.
2. Retroactively approve the Senior Fraud Prevention Workshop event held on Thursday, December 7, 2023, as a City Council-sponsored Special Event and retroactively approve the expenditure of funds.
3. Retroactively approve the LifeSTEPS Holiday Gala event held on Sunday, December 17, 2023, and retroactively approve the expenditure of funds.
4. Retroactively approve the CERT Leadership Success Training event held on Saturday, January 20, 2024, and retroactively approve the expenditure of funds.
5. Retroactively approve the Budget Town Hall event held on Monday, January 29, 2024, and retroactively approve the expenditure of funds.
6. Retroactively approve the Talk With Batra Pancake Breakfast held on Saturday, February 17, 2024, and retroactively approve the expenditure of funds.
7. Retroactively approve the Senior Winter Walk event, which will be held on Friday, February 23, 2024, as a City Council-sponsored Special Event and approve the expenditure of funds.
8. Retroactively approve the Shredding and E-Waste Day event, which will be held on Saturday, February 24, 2024, as a City Council-sponsored Special Event and approve the expenditure of funds.
9. Approve the Comanche Blossom Valley Dumpster Day, which will be held on Saturday, March 16, 2024, as a City Council-sponsored Special Event and approve the expenditure of funds.
10. Place the item on the February 27, 2024, Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council-sponsored Special Events and the proposed use of any funds.

The District 10 Council office sponsored the first eWaste event in District 10 in response to resident requests for an opportunity to recycle electronics. This event was free and open to the public.

The District 10 Council office, in partnership with the Santa Clara County District Attorney's office, sponsored a Senior Fraud Prevention Workshop to educate seniors living in District 10 about identity theft and other types of scams and fraud. This event was free and open to the public.

The District 10 Council office sponsored the LifeSTEPS Holiday Gala to celebrate the successes of program participants. This event was free and open to the public.

The District 10 Council office sponsored the CERT Leadership Success Training event to educate CERT trained residents in San Jose on how to lead, or how to best support the leader, in a disaster/crisis situation. This event was free and open to the public.

The District 10 Council office sponsored the Budget Town Hall event to engage District 10 residents in the budget process and to hear their priorities for this budget cycle. This event was free and open to the public.

The District 10 Council office sponsored the Talk With Batra Breakfast where residents of District 10 could discuss their concerns with Councilmember Batra in a 1:1 setting. This event was free and open to the public.

The District 10 Council office, in partnership with the District 9 and District 2 Council offices, is hosting the 16<sup>th</sup> Annual Senior Winter Walk and Resource Fair at Westfield Oakridge Mall. This event is highly appreciated by the community as a fun activity during wintertime that provides seniors with valuable resources from government, non-profit, and for-profit organizations. This event will be free and open to the public.

The District 10 Council office is holding a Shredding and E-Waste Day to provide District 10 residents an opportunity to discard unwanted documents and electronics safely. This event will be free and open to the public.

The District 10 Council office is working with the Comanche Blossom Valley Neighborhood Association to organize a Dumpster Day event to strengthen their neighborhood association. Residents from the neighborhood will volunteer as bin monitors and provide traffic control. In addition, the District 10 office will provide refreshments as well as dumpsters, taking advantage

of the \$18,000 budgeted in the FY 2023-2024 Operating Budget for community cleanups and dumpster days throughout District 10. This event will be free and open to the public.

### **ANALYSIS**

Approval by the City Council of these events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Batra will report any cash or in-kind donations received for the events on his Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments, and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed under the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the February 21, 2024, Rules Committee Agenda and the February 27, 2024, City Council Agenda.

### **CEQA**

- Not a Project, File No. PP15-077, Temporary Special Events.
- Not a Project, File No. PP10-069(c), City Administrative Activities.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.