



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: October 1, 2024

SUBJECT: Retroactive Approval and Approval of Multiple Special Events Sponsored by Council District 10 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events

Recommendation

As recommended by the Rules and Open Government Committee on September 25, 2024:

- (a) Retroactively approve the Talk with Batra scheduled on July 20, 2024, as a City Council sponsored Special Event and approve the expenditure of funds;
- (b) Approve the Senior Day at the Almaden Community Center scheduled on October 5, 2024, as a City Council sponsored Special Event and approve the expenditure of funds;
- (c) Approve the Hoffman/Via Monte Property Owners meeting scheduled on October 7, 2024, as a City Council sponsored Special Event and approve the expenditure of funds;
- (d) Approve the Shredding and E-Waste Day scheduled on October 12, 2024, as a City Council sponsored Special Event and approve the expenditure of funds;
- (e) Approve the Dumpster Days in the Santa Teresa area scheduled on October 26, 2024, as a City Council sponsored Special Event and approve the expenditure of funds;
- (f) Approve the Talk with Batra scheduled on October 19, 2024, as a City Council sponsored Special Event and approve the expenditure of funds; and
- (g) Approve and accept donations from various individuals, businesses or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Batra)

[Rules Committee referral 9/25/2024 - Item B.4]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Arjun Batra
District 10

SUBJECT: SEE BELOW

DATE: September 19, 2024

APPROVED: *Arjun Dev Batra*

SUBJECT: RETROACTIVE APPROVAL AND APPROVAL OF MULTIPLE SPECIAL EVENTS SPONSORED BY COUNCIL DISTRICT 10 AS CITY COUNCIL-SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS

RECOMMENDATION

1. Retroactively approve the July 20, 2024, Talk with Batra as a City Council-sponsored Special Event, and approve the expenditure of funds.
2. Approve the October 5, 2024, Senior Day at the Almaden Community Center as a City Council-sponsored Special Event and approve the expenditure of funds.
3. Approve the October 7, 2024, Hoffman/Via Monte Property Owners Meeting, as a City Council-sponsored Special Event, and approve the expenditure of funds.
4. Approve the October 12, 2024, Shredding and E-Waste Day, as a City Council-sponsored Special Event, and approve the expenditure of funds.
5. Approve the October 26, 2024, Dumpster Days in the Santa Teresa area, as a City Council-sponsored Special Event, and approve the expenditure of funds.
6. Approve the October 19, 2024, Talk with Batra, as a City Council-sponsored Special Event, and approve the expenditure of funds.
7. Place the item on the October 1, 2024, Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council-sponsored Special Events and the proposed use of any funds.

The District 10 Council office sponsored a Talk with Batra on July 20, 2024 that was accidentally missed on our previous event memo. Talk with Batra creates an open forum for

residents of District 10 to discuss any questions they may have with public safety personnel. The District 10 office will provide resources and refreshments.

The District 10 Council office will Co-sponsor the Senior Day event on October 5, 2024 with the Organization of Anonymous Contributors to celebrate the work they have done in the community this past year.

The District 10 Council office will hold the bi-monthly Hoffman/Via Monte Property Owners meeting on October 7, 2024 in an on-going effort to keep that neighborhood safe and clean. Dinner will be provided.

The District 10 Council office will sponsor a Shredding and E-Waste Day on October 12, 2024 to provide District 10 residents an opportunity to discard unwanted documents and electronics safely.

The District 10 Council office will sponsor a Dumpster Day on October 26, 2024, in the Santa Teresa area to provide residents an opportunity to discard unwanted items safely. Residents from their respective neighborhoods will volunteer as bin monitors and provide traffic control. In addition, the District 10 office will provide refreshments as well as dumpsters.

The District 10 Council office will sponsor a Talk with Batra on October 19, 2024. Talk with Batra creates an open forum for residents of District 10 to discuss any questions they may have with public safety personnel. The District 10 office will provide resources and refreshments.

These events will all be free and open to the public.

ANALYSIS

Approval by the City Council of these events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Batra will report any cash or in-kind donations received for the events on his Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments, and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed under the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the September 25, 2024, Rules Committee Agenda and the October 1, 2024, City Council Agenda.

CEQA

- ☒ Not a Project, File No. PP15-077, Temporary Special Events.
- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.