

RESOLUTION NO.

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN JOSE AUTHORIZING, SUBJECT TO THE APPROPRIATION OF FUNDS BY THE CITY COUNCIL, AND ON SUCH TERMS AND CONDITIONS AS DEEMED APPROPRIATE BY THE CITY MANAGER, THE DIRECTOR OF PARKS, RECREATION, AND NEIGHBORHOOD SERVICES TO APPLY FOR, ACCEPT FUNDS, NEGOTIATE, AND EXECUTE FISCAL YEAR 2024-2025 AGREEMENTS AND AMENDMENTS AS IDENTIFIED IN "DELEGATION OF CONTRACT AUTHORITY TO DEPARTMENT OF PARKS, RECREATION AND NEIGHBORHOOD SERVICES DIRECTOR" CONSISTENT WITH ADOPTED BUDGET AMOUNTS FOR VARIOUS CITY PROGRAMS AND/OR SERVICES**

**WHEREAS**, the City of San José ("City") contracts with community-based organizations, school districts, and other agencies to assist with various programs that support the livability of neighborhoods, offer opportunities for individuals to enjoy life, and cultivate healthy communities through quality programs and dynamic public spaces; and

**WHEREAS**, in response to the City Council's request to streamline the City's administrative process of doing business, including contract development, the Department of Parks, Recreation and Neighborhood Services seeks authorization to apply for, accept, negotiate, and execute agreements for the following City programs and/or services, and identified in the Delegation of Contract Authority to the Department of Parks, Recreation and Neighborhood Services Director shown in Attachment A:

- (a) Afterschool Education and Safety;
- (b) BeautifySJ Grant Program Fiscal Agent Agreement;
- (c) BeautifySJ Initiative:
  - (1) Encampment Trash Program;

- (2) Litter, Trash, Illegal Dumping Service, and Graffiti Agreements;
- (3) Interagency Agreements; and
- (4) Memoranda of Understanding;
- (d) Capital Improvement Program Master Consultant Projects;
- (e) Citywide Aquatics Program;
- (f) Community Beautification & Park Maintenance Services Agreements;
- (g) Facility Use Agreements:
  - (1) Leisure and Recreation Fee Class Vendor Agreements;
  - (2) Family Camp;
  - (3) Neighborhood Center Partner Program;
  - (4) Recreation of City Kids (R.O.C.K.) Program;
  - (5) San José Youth Empowerment Alliance;
  - (6) Therapeutic Services; and
  - (7) Training and Development Programs;
- (h) “Friends of” PRNS Non-Profit Organization Partners;
- (i) Golf Course Agreement;
- (j) Grantmaking Programs:
  - (1) Bringing Everyone’s Strengths Together;
  - (2) BeautifySJ Neighborhood Associations Grant Program;
  - (3) Franklin-McKinley Children’s Initiative;
  - (4) Safe Summer Initiative Grant;
  - (5) Saint James/Urban Park Activation;
  - (6) Older Adult Health and Wellness (formerly Senior Health and Wellness);
  - (7) Spartan-Keyes Neighborhood Action Center; and
  - (8) Opioid Overdose Prevention Grant Program;
- (k) Grant Revenue Agreements;
- (l) Happy Hollow Park & Zoo:
  - (1) Education Programs; and

- (2) Private Events;
- (m) Leisure and Recreation Fee Class Vendor Service Agreements;
- (n) Little League Agreements;
- (o) Mitigation Monitoring and Maintenance Support Services;
- (p) Neighborhood Center Partner Program;
- (q) Park Concessionaires Agreements;
- (r) Reimbursement Agreements;
- (s) Right-of-Entry Agreements;
- (t) San José Police Activities League Agreement;
- (u) San José Youth Empowerment Alliance:
  - (1) Agreements with subcontracted agencies to implement Alliance programs;
  - (2) Memoranda of Understanding; and
  - (3) County of Santa Clara Agreement for Hospital-Based Intervention Program (Trauma to Triumph);
- (v) County of Santa Clara Agreement for Senior Nutrition Program;
- (w) Sponsorship Agreements;
- (x) Standard Consultant Agreements for Non-Capital Projects;
- (y) Summer Food Service Program;
- (z) Trail Program Joint Use Agreement;
- (aa) Revenue Agreements;
- (bb) Agreements as Directed in the Mayor's Budget Messages;
- (cc) Memoranda of Understanding at Community Centers, Regional Parks, and Other Facilities; and
- (dd) Agreements Related to Employment Training and Fieldwork Opportunities;

**NOW, THEREFORE,** BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SAN JOSE THAT:

The City Council hereby authorizes the Director of Parks, Recreation, and Neighborhood Services to apply for, accept funds, negotiate, and execute 2024-2025 agreements and amendments as identified in "Delegation of Contract Authority to Department of Parks, Recreation and Neighborhood Services Director" (Attachment A) consistent with Adopted Budget amounts for those City programs and/or services, subject to the appropriation of funds by the City Council, and on such terms and conditions as deemed appropriate by the City Manager.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by the following vote:

AYES:

NOES:

ABSENT:

DISQUALIFIED:

---

MATT MAHAN  
Mayor

ATTEST:

---

TONI J. TABER, CMC  
City Clerk

## ATTACHMENT A

### Delegation of Contract Authority to Department of Parks, Recreation, and Neighborhood Services Director

PROGRAM/ FUNCTION	AGREEMENT DESCRIPTION	TYPE OF CONTRACT (REVENUE, NO MONETARY, OR PAID BY THE CITY)	2024-2025 CONTRACT AUTHORITY
Afterschool Education and Safety	Grant revenue agreements to provide after school recreation programs and facility use agreements with school districts.	Revenue	Up to \$600,000 per agreement
BeautifySJ Grant Fiscal Agent	Fiscal Agent agreement with United Neighborhoods of Santa Clara County.	Paid by the City	Up to \$400,000 per agreement
BeautifySJ Initiative	<i>Encampment Trash Program</i> - Agreements with Encampment Trash Program partners.	Paid by the City	Up to \$750,000 per agreement
	<i>Litter Trash near Waterways</i> - Agreements to address litter and trash near waterways; San José Conservation Corps to collect trash and debris near waterways.	Paid by the City	Up to \$750,000 per agreement
	<i>Anti-Litter</i> - Agreements to address Neighborhood Litter Program efforts and large graffiti projects throughout the city.	Paid by the City	Up to \$150,000 per agreement
Capital Improvement Program Consultant	Agreements with consultants to provide Landscape Architectural, Architectural, Environmental, and Engineering support services for the development of parks, trails, and recreational & community facilities.	Paid by the City	Up to a total of \$1,500,000 per agreement
Citywide Aquatics Services	Agreements with service providers to deliver services at City owned pools.	Revenue	Up to a total of \$50,000 per agreement
Community Beautification & Park Maintenance Services	Agreements for basic park support, maintenance services, and workforce development to further the Department's goals and objectives.	Paid by the City	Up to \$1,600,000 per agreement per year
County of Santa Clara Agreement for Senior Nutrition Program	Joint provision agreement of a nutrition program for seniors.	Revenue	City estimates receipt of up to \$3,000,000

PROGRAM/ FUNCTION	AGREEMENT DESCRIPTION	TYPE OF CONTRACT (REVENUE, NO MONETARY, OR PAID BY THE CITY)	2024-2025 CONTRACT AUTHORITY
Facility Use	<i>Family Camp</i> - Agreements with other entities for the use of the facilities at Family Camp.	Revenue	Up to \$25,000 per agreement; no limit on in-kind donations
	<i>Leisure and Recreation Fee Classes</i> - Agreements with school districts and other entities, for the use of non-City facilities to support department programs, trainings, classes, and camps.	Paid by the City	Up to a total of \$25,000 per agreement
	<i>Neighborhood Center Partner Program</i> - Agreements with community partners to deliver services in neighborhood and community center facilities not regularly operated by the department. These agreements differ from agreements for operation of community centers as community partners enter into these agreements as members of the community rather than as a qualified partner.	Revenue	Up to a total of \$15,000 per agreement
	<i>R.O.C.K. Afterschool Program</i> - Facility Use agreements with school districts to offer the after-school program at their sites.	Paid by the City	Up to a total of \$100,000 per agreement
	<i>Therapeutic Services</i> - County of Santa Clara - Adult Probation Department - City providing facility(s) to County to conduct peer support groups through its "Family of Friends" Program	Revenue	Up to \$22,800 per agreement
	<i>San José Youth Empowerment Alliance (SJYEA)</i> - Facility Use agreements with non-City agencies to provide space for urgent SJYEA programming and Tech Team meetings.	Paid by the City	Up to a total of \$15,000 per agreement
Friends of PRNS Non-Profits	Agreements with non-profit organizations created to support the Department.	Paid by the City	Up to \$350,000 per agreement
Golf Course	Agreements with CourseCo, Inc. to lease and operate Rancho del Pueblo Golf Course, Los Lagos Golf Course, and San José Municipal Golf Course.	Revenue	Up to \$2,000,000 per agreement

PROGRAM/ FUNCTION	AGREEMENT DESCRIPTION	TYPE OF CONTRACT (REVENUE, NO MONETARY, OR PAID BY THE CITY)	2024-2025 CONTRACT AUTHORITY
Grantmaking Programs	<i>BeautifySJ Neighborhood Association Grant</i> - Memoranda of Understanding with resident-based groups to build community and beautify public spaces.	Paid by the City	Up to \$5,000 per agreement
	<i>Bringing Everyone's Strengths Together Grant (BEST)</i> - Agreements that support the efforts of the San José Youth Empowerment Alliance.	Paid by the City	Up to a total of \$3,400,000
	<i>Franklin-McKinley Children's Initiative Grant</i> - Agreement to support place-based summertime educational, enrichment, and recreational opportunities for Santee neighborhood youth ages 6-14 and their families.	Paid by the City	Up to \$40,000 per agreement
	<i>Safe Summer Initiative Grant</i> - Agreements that support summer activities and programming for youth.	Paid by the City	Up to a total of \$500,000
	<i>Saint James/Urban Park Activation Grant</i> - Grant agreements to activate parks and public spaces.	Paid by the City	Up to \$1,000,000 per agreement
	<i>Older Adult Health and Wellness Grant</i> - Agreements to improve health and wellness for seniors ages 60 and up.	Paid by the City	Up to a total of \$600,000
	<i>Spartan Keyes Neighborhood Action Center Grant</i> - Grant agreement to oversee the provision of a variety of neighborhood-based services in the Spartan-Keyes community.	Paid by the City	Up to a total of \$110,000 per year
	<i>Opioid Overdose Prevention Grant</i> - Agreements that support the City's opioid remediation efforts through the National Opioid Settlement Agreements.	Paid by the City	Up to a total of \$500,000
Grant Revenue	Grant revenue agreements to support the goals and objectives of the Department.	Revenue	Up to \$1,000,000 per agreement

PROGRAM/ FUNCTION	AGREEMENT DESCRIPTION	TYPE OF CONTRACT (REVENUE, NO MONETARY, OR PAID BY THE CITY)	2024-2025 CONTRACT AUTHORITY
Happy Hollow Park & Zoo	<i>Happy Hollow Education Programs</i> - Agreements with school districts or other entities to allow Happy Hollow Park & Zoo to conduct and receive revenue for programs on non-City property.	Revenue	Up to a total of \$5,000 per agreement
	<i>Happy Hollow Private Events</i> - Revenue agreements to reserve areas of Happy Hollow Park & Zoo and provide catering or other amenities.	Revenue	Up to \$320,000 per agreement
Leisure and Recreation Fee Class Vendor	Vendor agreements to provide recreation and leisure classes.	Paid by the City	Up to \$750,000 per agreement
Little League	Agreements with local Little Leagues for the use of playing fields, concession, and storage areas at City Parks.	Revenue	Up to \$5,000 per agreement
Mitigation Monitoring and Park Maintenance Support Services	Environmental consulting service agreements to monitor and evaluate the establishment and success of environmental mitigation areas, provide maintenance services, and prepare annual reports.	Paid by the City	Up to \$3,100,000 per agreement
Neighborhood Center Partner Program	Agreements with qualified partners for non-exclusive use of either an entire Neighborhood Center or a portion of a Neighborhood Center in exchange for programming and community services that primarily serve San José residents and align with City priorities.	No monetary exchange	
Park Concessionaires	Concessionaire agreements with vendors to provide concessions in City parks.	Revenue	Up to a total of \$100,000 per agreement
Reimbursement	Reimbursement agreements with public and private entities to offset costs paid initially by the Department for support of various programs and projects.	Paid by the City	Up to a total of \$500,000 per agreement
Right-of-Entry	Agreements with municipalities and other entities to complete mandatory site improvements on City property.	No monetary exchange	

PROGRAM/ FUNCTION	AGREEMENT DESCRIPTION	TYPE OF CONTRACT (REVENUE, NO MONETARY, OR PAID BY THE CITY)	2024-2025 CONTRACT AUTHORITY
San José Police Activity League	Agreement for maintenance of the fields, coordination of facility use and activities, establish fees, and to provide non-profit support and development in partnership with the Police Activity League Board.	Paid by the City	Up to a total of \$300,000
San José Youth Empowerment Alliance (SJYEA)	<i>Grant revenue</i> – Agreements with Subcontractors for the SJYEA	Paid by the City	Up to \$1,000,000 per agreement
	<i>SJYEA &amp; BEST Evaluation Consultant</i> – Agreements with evaluation consultants to assess SJYEA and BEST-related programs and services.	Paid by the City	Up to \$500,000 per agreement
	<i>Memoranda of Understanding</i> – for agency participation in SJYEA Technical Team meetings.	No monetary exchange	
	<i>County of Santa Clara Trauma to Triumph Program</i> – An agreement between the City and County to deliver a hospital-based intervention program.	No monetary exchange	
Sponsorship	Agreements with public and private entities to accept in-kind and/or direct financial support for department programs and services in exchange for sponsorship opportunities.	Revenue	Up to a total of \$320,000 per agreement
Standard Consultant	Standard Consultant Agreements with qualified providers for Non-Capital Projects.	Paid by the City	Up to a total of \$500,000 per agreement paid by City
Summer Food Service Program	Agreements with the California Department of Education to participate in the program and agreements with subcontractors to administer the operation of the program.	Revenue & Paid by the City	Up to \$75,000 paid to the City and up to \$75,000 paid by the City to subcontractors
Trail Program Joint Use	Agreements with Cupertino Union School District to continue to jointly use and operate a trail segment on school district owned lands.	No monetary exchange	
Revenue Agreements	Revenue agreements to support the goals and objectives of the Department.	Revenue	Up to \$1,000,000 per agreement

PROGRAM/ FUNCTION	AGREEMENT DESCRIPTION	TYPE OF CONTRACT (REVENUE, NO MONETARY, OR PAID BY THE CITY)	2024-2025 CONTRACT AUTHORITY
Agreements as Directed in the Mayor's Budget Messages	Agreements necessary for implementation of any City Council-approved contracts directed in the Mayor's Budget Messages	Paid by the City	Amount directed by Council
Memoranda of Understanding at Community Centers, Regional Parks, and Other Facilities	Memoranda of Understanding with agencies who provide volunteer service programs and free services at community centers, regional parks, and other facilities	No monetary exchange	
Agreements Related to Employment Training and Fieldwork Opportunities	Agreements with agencies that provide employment training and fieldwork opportunities where no compensation is involved.	No monetary exchange	