



COUNCIL AGENDA: 1/9/2024
ITEM: 2.19
FILE NO: 24-68184

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: January 9, 2024

SUBJECT: Retroactive Approval of District 2 Special Events Sponsored by Council District 2 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events

Recommendation

As recommended by the Rules and Open Government Committee on January 3, 2024:

- (a) Retroactively approve the District 2 Winter Holiday Party scheduled on December 6, 2023 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Retroactively approve the District 2 Diwali Celebration scheduled on November 4, 2023 as a City Council sponsored Special Event and approve the expenditure of funds.
- (c) Approve the expenditure of District 2 office budget funds for event costs and facility rental fees.
- (d) Approve and accept donations from various individuals, businesses or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Jimenez)

[Rules Committee referral 1/3/2024 - Item B.10]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Jimenez
District 2

SUBJECT: SEE BELOW

DATE: December 12, 2023

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF THE FOLLOWING DISTRICT 2
SPECIAL EVENTS AS CITY COUNCIL SPONSORED SPECIAL EVENTS
TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS
AND SERVICES FOR THE EVENTS**

RECOMMENDATION

1. Retroactive Approval of the District 2 Winter Holiday Party, on December 6, 2023, at Southside Community Center; and
2. Retroactive Approval of the District 2 Diwali Celebration, on November 4, 2023, at Southside Community Center; and
3. Approve the expenditure of District 2 office budget funds for event costs and facility rental fees.
4. Approve and accept donations from various individuals, businesses and/or community groups to support the events.
5. Place the item on the January 9, 2024, Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 2 Winter Holiday Party was held on December 6, 2023 at Southside Community Center at 5585 Cottle Rd, San Jose, CA 95123. The event was jointly sponsored by the Office of County Supervisor Sylvia Arenas. The holiday party was a community gathering for residents of District 2 to celebrate the holiday season and engage with their elected representatives. The event was free and open to the public.

The District 2 Diwali Celebration took place on November 4, 2023, at Southside Community Center 5585 Cottle Rd, San Jose, CA 95123. The event was a cultural celebration in honor of

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Diwali, the Festival of Lights. The event was co-hosted by the Great Oaks Neighborhood Association. The event provided District 2 residents an opportunity to celebrate Diwali and learn about the neighborhood association. The event was free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Jimenez will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 2, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the January 3, 2024, Rules Committee Agenda and the January 9, 2024, City Council Agenda.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.