



COUNCIL AGENDA: 1/9/2024  
FILE: 24-68178  
ITEM: 2.13

## Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT: BOARDS AND COMMISSIONS  
APPOINTMENT**

**DATE:** January 3, 2024

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### **RECOMMENDATION**

Approve the following Boards and Commissions appointments:

- (a) Downtown Parking Board
  - (1) Downtown Business Association Representative Seat: Appoint Louie Ruvane for a term ending June 30, 2027
- (b) Historic Landmarks Commission
  - (1) Citywide Seat: Appoint Sara Ghalandari for a term ending June 30, 2027
- (c) Housing and Community Development Commission
  - (1) District 2 Seat: Appoint Alain Mowad for a term ending June 30, 2027
- (d) Parks and Recreation Commission
  - (1) District 10 Seat: Appoint Ken Brennan for a term ending to June 30, 2027
- (e) Senior Citizens Commission
  - (1) District 6 Seat: Appoint Giovanna Erkanat for a term ending June 30, 2027
  - (2) District 10 Seat: Appoint Donna Tran for a term ending June 30, 2027

### **OUTCOME**

Appointment to the vacant seats on each of the Commissions will allow the commissions to continue conducting business.

### **BACKGROUND**

Section 2.08.180 of the San José Municipal Code (SJMC) indicates that each Councilmember, including the Mayor, shall nominate one Commissioner to each Council-Nominated Commission. Section 2.08.3620 of the San José Municipal Code (SJMC) indicates that the Mayor shall nominate members of the Downtown Parking Board.

### **ANALYSIS**

The applications of all nominated candidates are attached. Memoranda from the Office of the City Attorney regarding their conflicts of interest are also included. The applicants were also reviewed by Planning Building and Code Enforcement with no issues found. A supplemental memorandum will be posted should additional names be submitted for vacancy nominations.

### **EVALUATION AND FOLLOW-UP**

A duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions. The Office of the City Clerk and City Council Offices are still recruiting for additional vacancies.

### **PUBLIC OUTREACH**

The Office of the City Clerk created a graphic for the vacancies. The graphic was sent to all Council Offices for distribution in their District newsletters, to the City Manager's Office Public Information Manager for distribution, and was distributed to the City Clerk's contact list of over 200 people plus organizations. Additionally, notice was posted on the City Clerk's Boards and Commissions webpage.

The memorandum has been posted on the City Clerk's website as part of the January 9, 2024 City Council Meeting Agenda.

### **COORDINATION**

This memorandum has been coordinated with the Office of the City Attorney.

### **CEQA**

Not a Project, File No. PP17-010, City Administrative Activities, resulting in no changes to the physical environment.



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.