



Memorandum

TO: TONI TABER
City Clerk

FROM: Rachel VanderVeen

**SUBJECT: HOUSING AND COMMUNITY
DEVELOPMENT COMMISSION
APPLICANTS' EVALUATION**

DATE: April 26, 2024

Approved

Date

BACKGROUND

Council Policy 0-4, the Consolidated Policy Governing Boards and Commissions, allows the Department staff liaison for the Commission to submit a memo to the City Clerk with its evaluation of applicant(s) based on the powers and duties of the Commission, any special eligibility requirements, and experience, background, and expertise of the applicant(s). For any incumbents eligible for reappointment, the memo should include a statement setting forth attendance, residency information, and compliance with City requirements (e.g., commission training, State-mandated training, Form 700 filing).

COMMISSION'S SPECIAL ELIGIBILITY REQUIREMENTS

San José Municipal Code Section 2.08.2820 describes the special eligibility requirements for the Housing and Community Development Commission (Commission):

- A. One (1) member shall be a person recommended by an organization of owners of San José mobilehome parks.
- B. One (1) member shall be a person recommended by an organization of residents of San José mobilehome parks.
- C. One (1) member shall be an owner or manager of a residential rent stabilized property.
- D. One (1) member shall be a tenant of a residential rent stabilized rental unit.
- E. One (1) member shall be a person who is currently or was formerly homeless.
- F. At least five (5) members shall represent low-income households, which for the purposes of this requirement means a person who meets one (1) or more of the following criteria:

CITY CLERK

Subject: Housing and Community Development Commission Applicants' Evaluation

May 1, 2023

Page 2 of 5

1. The person is a member of a low- or moderate-income household as defined by HUD as at or below eighty percent of the area median income pursuant to 24 CFR 92.2.
 2. The person is an elected member of a neighborhood organization in a low- or moderate-income neighborhood (fifty-one percent of the neighborhood is at or below eighty percent of the area median income as defined by HUD).
 3. The person is a resident of a city council designated neighborhood targeted under the place-based neighborhoods initiative to receive federal funding.
 4. The person is employed by an organization which has as its primary purpose to serve the interests of low-income residents.
- G. The commission should also include members with experience related to [real estate] development, lending, community development, homeless services, and federal funding.

ANALYSIS OF NEEDED REQUIRED ROLES AND DESIRED EXPERIENCE AREAS

The following assesses the need for required roles on the Commission:

- **Low-income commissioners:** Per Municipal Code section 2.08.2820 (F), at least five commissioners must meet the low-income household definition. Currently, seven seated commissioners have self-declared they meet this definition. *Therefore, this requirement is already met.*
- **ARO Owner:** Per Municipal Code section 2.08.2820 (C), at least one commissioner must be an owner or manager of a rent stabilized property. The current District 10 appointee fills this required role of Apartment Rent Ordinance building owner (ARO Owner). *Therefore, this requirement is already met.*
- **ARO Tenant:** Per Municipal Code section 2.08.2820 (D), at least one commissioner must be an Apartment Rent Ordinance (ARO) tenant. The seat was recently vacated in February 2024. *Therefore, this requirement is not met.*

Regarding desired experience areas for the Commission, seated commissioners have self-declared that, collectively, they possess experience in all five areas named in Section 2.08.28 (G) above. *Therefore, these experience criteria are already met.*

APPOINTMENT PRIORITIES

There is currently a vacancy for the Citywide/ARO Renter Commissioner seat and this role has been unfilled since February 2024. While not a designated seat, there is a vacancy for the Lived Experience Alternate seat.

APPLICANT ASSESSMENTS

The purpose of the memo is to provide the City Clerk and City Council offices with a preliminary review of the 11 applicants indicating interest in the Housing and Community Development Commission. Please see **Attachment A** for the candidates' experience summarized by category.

Candidates' summaries on Attachment A and below are sorted in descending order by the number of their self-identified qualifications. Applicants that tied on the number of qualifications they indicated are presented in Council District order within that ranking.

#	Name	Owner or Renter	Council District	Years in San José	Employer	Special Role Eligibility (if any)	Self-Identified Experience in Desirable Issue Areas
Mayor Citywide/ARO Seat and Lived Experience Seat Applicants							
1	Yamille Jimenez	Renter	5	<1 year	n/a Self-Sufficiency Advocate	<ul style="list-style-type: none"> • ARO • Lived Experience 	<ul style="list-style-type: none"> • Homeless Services
Lived Experience Seat Applicants							
2	Janae Pina	Renter	6	6+	University of California, Berkeley	<ul style="list-style-type: none"> • Lived Experience 	<ul style="list-style-type: none"> • Real Estate Development • Community Development • Homeless Services • Federal Funding
3	Thomas Knight	Renter	3	<1year	N/A	<ul style="list-style-type: none"> • Lived Experience 	<ul style="list-style-type: none"> • Homeless Services
4	Gabriela Gabrian	Renter	6	6+	NAMI of Santa Clara	<ul style="list-style-type: none"> • Lived Experience 	<ul style="list-style-type: none"> • Homeless Services

CITY CLERK

Subject: Housing and Community Development Commission Applicants' Evaluation

May 1, 2023

Page 4 of 5

#	Name	Owner or Renter	Council District	Years in San José	Employer	Special Role Eligibility (if any)	Self-Identified Experience in Desirable Issue Areas
General Seat Applicants							
5	Amelia Rios	Renter	4	1-2	New Jerusalem Way		<ul style="list-style-type: none">• Development• Lending• Community Development• Homeless Services
6	Angelie Do	Owner	2	3-5	Viet Town Pharmacy	<ul style="list-style-type: none">• MH Park Owner	<ul style="list-style-type: none">• Lending
7	Glen Jia	Renter	6	3-5	County of San Mateo		<ul style="list-style-type: none">• Real estate Development• Lending• Community Development
8	Todd Davidson	Owner	9	6+	Endgame LLC		<ul style="list-style-type: none">• Development• Community Development• Homeless Services
9	Elizabeth Agramont Justiniano	Renter	3	6+	LifeMoves		<ul style="list-style-type: none">• Homeless Services
10	Sanela Metovic	Renter	6	6+	Self-Employed	<ul style="list-style-type: none">• ARO Owner	<ul style="list-style-type: none">• None
11	Lynnard Barnes	Owner	2	6+	PG&E		<ul style="list-style-type: none">• None

CONCLUSION

All 11 applicants meet the eligibility requirements for appointment to the Housing and Community Development Commission.

Seats

Citywide/ARO Renter Commissioner Seat - One applicant have indicated that they reside in ARO identified address and qualify for this seat.

CITY CLERK

Subject: Housing and Community Development Commission Applicants' Evaluation

May 1, 2023

Page 5 of 5

- Yamille Jimenez

Lived Experience Alternate seat – Four applicants have indicated they qualify for the Lived Experience Alternate role.

- Janae Pina
- Yamille Jimenez
- Thomas Knight
- Gabriela Gabrian

Please feel free to contact me or my Housing Department colleague, Mindy Nguyen, with any questions. I may be reached at 408-535-8231, and Mindy Nguyen may be reached at 408-534-2961. Thank you.

/s/

RACHEL VANDERVEEN

Housing and Community Development
Commission Secretary

Attachment A: Housing Department Analysis – Housing and Community Development
Commission Candidates Recruitment, Spring 2024

Housing Department Analysis - Housing & Community Development Commission Candidates Recruitment, Spring 2024

#	Applicant's Name	Lives in CC Dist.	Renter or Owner	Ranked by Overall # Yes	Special Eligibility Positions (each is required by Municipal Code)					Low-Income Members (5 required, 4 currently seated) (self-declared)				Desirable Experience (self-declared)				
					MH Park Owner Rep	MH Park Resident Rep	ARO Owner	ARO Resident	Lived Experience with Homelessness	Low/Mod Defined by HUD (self-declared)	Elected Neighborhood Leader in LI Area	Live in Place-Based Neighborhood	Org serving low-income	Real Estate Development	Lending	Community Development	Homeless Services	Federal Funding*
<i>Seated Commissioners' roles & experience:</i>					1	1	1	1	1	1	2	0	2	3	2	5	5	2
Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14	Column15	Column16	Column17	Column18	Column19
1	Yamille Jimenez	5	Renter	4				yes	yes	yes							yes	
2	Janae Pina	6	Renter	6					yes	yes				yes		yes	yes	yes
3	Thomas Knight	3	Renter	3					yes	yes							yes	
4	Gabriela Gabrian	6	Renter	3					yes	yes							yes	
5	Amelia Rios	4	Renter	4										yes	yes	yes	yes	
6	Angelie Do	2	Owner	3	yes							yes		yes	yes	yes		
7	Glen Jia	6	Renter	3										yes	yes	yes		
8	Todd Davidson	9	Owner	3										yes		yes	yes	
9	Elizabeth Agramont Justiniano	3	Renter	2									yes				yes	
10	Sanela Metovic	6	Renter	1			yes											
11	Lynnard Barnes	2	Owner	0														

Note: Candidates self-declared as ARO Tenants must be validated by CAO
 Note: The Muni Code requires 5 Low-income seats. Staff verifies candidates' declaration that they live in Place-Based Neighborhoods.