

# Memorandum

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**TO:** Honorable Mayor and City Council

**FROM:** Joe Rois,  
City Auditor

**SUBJECT: REQUEST TO TRAVEL**

**DATE:** February 16, 2024

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**Recommendation:** Authorize travel for City Auditor - Joe Rois to Seattle, Washington to participate in the Association of Local Government Auditors 2024 Annual Conference.

**Authorization for:** Joe Rois, City Auditor

**Location:** Seattle, WA

**Meeting Dates:** **May 6-7, 2024**

**Source of Funds:** City Auditor non-personal appropriation and professional development funds

**Purpose:** **Association of Local Government Auditors 2024 Annual Conference.** Participation in the conference satisfies continuing education requirements under government auditing standards. More information at: [2024 ALGA Annual Conference](#).



Joe Rois  
City Auditor