



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Drew Corbett
Jim Shannon

SUBJECT: See Below

DATE: September 3, 2024

Approved

Date:

9/11/24

COUNCIL DISTRICT: Citywide

SUBJECT: Actions Related to the Purchase Order with Pierce Manufacturing, Inc.
for an Aircraft Rescue Fire Fighting Vehicle

RECOMMENDATION

(a) Adopt a resolution authorizing the City Manager or her designee to:

- (1) Execute a purchase order with Pierce Manufacturing, Inc. (Appleton, WI) for an Aircraft Rescue Fire Fighting Vehicle and associated equipment, for a one-year term beginning on or about September 25, 2024, ending on or about September 24, 2025, for a total not-to-exceed amount of \$2,200,000; and
- (2) Approve a contingency of \$500,000 for unanticipated modifications to the Aircraft Rescue Fire Fighting Vehicle specifications and equipment subject to the appropriation of funds; and
- (3) Exercise up to six one-year options to extend the term of the purchase order with the last option year ending on or about September 24, 2031, subject to the appropriation of funds.

(b) Adopt the following 2024-2025 Funding Sources Resolution and Appropriation Ordinance amendments in the Airport Capital Improvement Fund:

- (1) Increase the estimate for Revenue from Federal Government by \$97,000; and
- (2) Increase the Aircraft Rescue and Fire Fighting Apparatus Replacement appropriation to the Airport Department by \$97,000.

- (c) Adopt the following 2024-2025 Appropriation Ordinance amendments in the Airport Renewal and Replacement Fund:
- (1) Decrease the Unrestricted Ending Fund Balance by \$103,000; and
 - (2) Increase the Aircraft Rescue and Fire Fighting Apparatus Replacement appropriation to the Airport Department by \$103,000.

SUMMARY AND OUTCOME

The Fleet Management Division, Public Works Department, is responsible for overseeing the City's vehicle fleet, including various apparatuses used by the Fire Department to respond to fire emergencies and other public safety issues. The City requires a new Aircraft Rescue Fire Fighting Vehicle (ARFFV) to replace an existing piece of equipment due to age and utilization. The new apparatus will provide the Fire Department with modernized and advanced tools and equipment to continue providing responses to emergencies at the Airport to satisfy the Federal Aviation Authority's (FAA) minimum ARFFV count requirement.

BACKGROUND

The City's current fleet of four ARFFVs range in age from 7 years to 23 years old. The fire equipment manufacturing industry forecasts ARFFV has an expected service life of 10-12 years. In July 2023, the City submitted a six-year Airport Capital Improvement Plan to the FAA for Federal Fiscal Years 2023-2024 through 2028-2029, which included funding for the replacement of an ARFFV.

ANALYSIS

In April 2024, a competitive Request for Bids was facilitated by the Finance Department to procure a new ARFFV and associated equipment. The Request for Bids provisioned for a one-year initial term and an additional six one-year options for the City to extend the term. One responsive bid was submitted, and no protests were received. The sole bidder did not qualify for the City's local or small business preferences. Staff recommends award to Pierce Manufacturing, Inc. pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310.B(1). Approval of this recommendation ensures the City receives this essential equipment. The budget actions included in this memorandum appropriately align with the available FAA grant funding of \$1.7 million and the City's local share funding of \$492,000 for a total cost of \$2,200,000.

EVALUATION AND FOLLOW-UP

This memorandum will not require any follow-up from staff.

COST SUMMARY/IMPLICATIONS

The table below identifies the total amount of the purchase order for the initial term. Any use of the project contingency of \$500,000 for unanticipated modifications to the ARFFV specifications and equipment that may be needed will be requested as part of the City’s annual budget process and will be subject to the future appropriation of funds.

1. AMOUNT OF RECOMMENDATION	\$2,200,000
2. COST ELEMENTS	
- Purchase Order with Pierce Manufacturing, Inc. for one ARFFV and related components	\$2,200,000
TOTAL NOT TO EXCEED	\$2,200,000

BUDGET REFERENCE

The table below identifies the funds and appropriations to fund the purchase order recommended as part of this memorandum.

Fund #	Appn. #	Appropriation Name	Total Appropriation	Rec. Budget Action	Amt. for Contract	2024-2025 Proposed Capital Budget Page*	Last Budget Action (Date, Ord. No.)*
520	R110	Revenue from Federal Government	\$50,012,653	\$97,000	N/A	502	6/18/24, 24-273
520	431V	Aircraft Rescue and Fire Fighting Apparatus Replacement	\$1,612,000	\$97,000	\$1,708,204	509	6/18/24, 31102
527	431V	Aircraft Rescue and Fire Fighting Apparatus Replacement	\$389,000	\$103,000	\$491,796	509	6/18/24, 31102
527	8999	Ending Fund Balance	\$2,208,043	(\$103,000)	N/A	N/A	6/18/24, 31105

*The 2024-2025 Adopted Budget was approved on June 11, 2024 and adopted on June 18, 2024 by the City Council.

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COORDINATION

This memorandum has been coordinated with the Airport Department, City Attorney's Office, Fire Department, and Public Works Department.

PUBLIC OUTREACH

This memorandum will be posted on the City's Council Agenda website for the September 24, 2024 City Council meeting.

COMMISSION RECOMMENDATION AND INPUT

No commission recommendation or input is associated with this action.

CEQA

Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.

PUBLIC SUBSIDY REPORTING

This item does not include a public subsidy as defined in section 53083 or 53083.1 of the California Government Code or the City's Open Government Resolution.

/s/

DREW CORBETT
Acting Director of Finance



JIM SHANNON
Budget Director

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I hereby certify that there will be available for appropriation in the Airport Capital Improvement Fund in the Fiscal Year 2024-2025 moneys in excess of those heretofore appropriated wherefrom, said excess being at least \$97,000.



JIM SHANNON
Budget Director

For procurement related questions, please contact Albie Udom, Deputy Director of Finance - Purchasing & Risk Management, at Albie.Udom@sanjoseca.gov. For budget related questions, please contact Andrea Maestre, Airport Administrative Officer, at AMaestre@sjc.org.