



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** April 9, 2024

**SUBJECT: Retroactive Approval and Approval of Multiple Events Sponsored by Council District 5 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events**

## Recommendation

As recommended by the Rules and Open Government Committee on April 3, 2024:

- (a) Retroactively approve the Tarde de Union y Noche de Fuerza event scheduled on February 9, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Retroactively approve the 1st Annual Parents in Action Conference event scheduled on February 17, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
- (c) Retroactively approve the Tet New Year Celebration event scheduled on February 23, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
- (d) Retroactively approve the Dobern Community Townhall Meeting event scheduled on February 29, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
- (e) Retroactively approve the Budget Townhall #1 event scheduled on March 1, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
- (f) Retroactively approve the Budget Townhall #2 event scheduled on March 13, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
- (g) Retroactively approve the Foxdale Renter's Rights Townhall event scheduled on March 21, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
- (h) Retroactively approve the Mayfair Community Center Spring Fling event scheduled on March 23, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
- (i) Retroactively approve the SJSU Cinco de Mayo Educational Panel event scheduled on March 27, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
- (j) Retroactively approve the Poco Way Renter's Rights Townhall event scheduled on March 29, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
- (k) Retroactively approve the Grammercy Neighborhood Dumpster Day event scheduled on March 30, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.

(l) Retroactively approve the SJ Earthquakes Soccer Celebration event scheduled on April 5, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.

(m) Approve the Budget Townhall Meeting #3 event scheduled on April 13, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.

(n) Approve the D5 + D8 Budget Townhall event scheduled on April 15, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.

(o) Approve the Budget Townhall #4 event scheduled on April 17, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.

(p) Approve and accept donations from various individuals, businesses, or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Ortiz)

[Rules Committee referral 4/3/2024 - Item B.3]



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Peter Ortiz

**SUBJECT:** SEE BELOW

**DATE:** March 28<sup>th</sup>, 2024

APPROVED:

**SUBJECT: APPROVAL OF VARIOUS EVENTS SPONSORED BY COUNCIL DISTRICT 5 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS.**

## **RECOMMENDATION**

1. Retroactively approve the Tarde de Union y Noche de Fuerza event scheduled on February 9<sup>th</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the 1<sup>st</sup> Annual Parents in Action Conference event scheduled on February 17<sup>th</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
3. Retroactively approve the Tet New Year Celebration event scheduled on February 23<sup>rd</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
4. Retroactively approve the Dobern Community Townhall Meeting event scheduled on February 29<sup>th</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
5. Retroactively approve the Budget Townhall #1 event scheduled on March 1<sup>st</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
6. Retroactively approve the Budget Townhall #2 event scheduled on March 13<sup>th</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
7. Retroactively approve the Foxdale Renter's Rights Townhall event scheduled on March 21<sup>st</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
8. Retroactively approve the Mayfair Community Center Spring Fling event scheduled on March 23<sup>rd</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
9. Retroactively approve the SJSU Cinco de Mayo Educational Panel event scheduled on March 27<sup>th</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
10. Retroactively approve the Poco Way Renter's Rights Townhall event scheduled on March 29<sup>th</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
11. Retroactively approve the Grammercy Neighborhood Dumpster Day event scheduled on March 30<sup>th</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.

12. Retroactively approve the SJ Earthquakes Soccer Celebration event scheduled on April 5<sup>th</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
13. Approve the Budget Townhall Meeting #3 event scheduled on April 13<sup>th</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
14. Approve the D5 + D8 Budget Townhall event scheduled on April 15<sup>th</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
15. Approve the Budget Townhall #4 event scheduled on April 17<sup>th</sup>, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.
16. Place the item on the April 9<sup>th</sup>, 2024, Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Tarde de Union y Noche de Fuerza invited members of the community to engage in dialogues around student culture and showcased the many talented student groups of James Lick HS. The event was held on February 9<sup>th</sup> at James Lick High School. The 1<sup>st</sup> Annual Parents in Action Conference connected parents and families of the district to resources so they can better support their children and learn about current issues affecting youth. The event was held on February 17<sup>th</sup> at the Mayfair Community Center. The Tet New Year Celebration invited residents of the district to recognize and celebrate the Vietnamese New Year by engaging in cultural performances and traditions. The event was held on February 23<sup>rd</sup> at the El Rancho Verde Apartments Leasing Office. The Dobern Community Townhall invited members of the Dobern Neighborhood to meet their councilmember and discuss their concerns. The event was held on February 29<sup>th</sup> at Rocketship Si Se Puede. The Budget Townhall #1 invited residents of District 5 to understand the City's Budget Process, learn about the Councilmember's Priorities, and share their own priorities for the budget. The event was held on March 1<sup>st</sup> at the Educational Park Library. The Budget Townhall #2 invited residents of District 5 to understand the City's Budget Process, learn about the Councilmember's Priorities, and share their own priorities for the budget. The event was held on March 13<sup>th</sup> at the Hillview Library. The Foxdale Renters Rights Townhall invited residents of the Foxdale Village Apartments & surrounding neighborhood to learn about their rights as tenants, via presentations from the Law Foundation of Silicon Valley & LUNA. The event was held on March 21<sup>st</sup> at the Foxdale Village Apartments Leasing Office. The Mayfair Community Center Spring Fling invited residents of District 5 to participate in an Easter Egg Hunt & various other child friendly activities. The event was held on March 23<sup>rd</sup> at the Mayfair Community Center. The SJSU Cinco de Mayo Educational Panel invited residents of San José to engage in an educational dialogue around the Cinco de Mayo Holiday. The event was held on March 27<sup>th</sup> at the SJSU Chicanx Student Success Center. The Poco Way Renters Rights Townhall invited residents of the Poco Way Apartments & surrounding neighborhood to learn about their rights as tenants, via presentations from the Law Foundation of Silicon Valley & LUNA. The event was held on March 29<sup>th</sup> at the Poco Way Apartments Leasing Office. The Grammercy Neighborhood Dumpster Day invited residents of the Grammercy neighborhood to dispose of unwanted items in their home. The event was held on March 30<sup>th</sup> on Grammercy Place. The SJ Earthquakes Soccer Celebration invited residents of the Foxdale Village Apartments and the surrounding neighborhood to participate in a Soccer Clinic and Sports Resource Fair with the San Jose Earthquakes. The event was held on April 5<sup>th</sup> at the Foxdale Village Apartments Soccer Court. The Budget Townhall #3 will invite residents of District 5 to understand the City's Budget Process, learn about the Councilmember's Priorities, and share their own priorities for the budget. The event will be held on April 13<sup>th</sup> at the Alum Rock Library. D5 + D8 Budget Townhall will invite residents of Districts 5 & 8 to understand the City's Budget Process, learn about their respective Councilmember's Priorities, and share their own priorities for the budget. The event will be held on April 15<sup>th</sup> at Overfelt High School. The Budget Townhall #4 will

invite residents of District 5 to understand the City's Budget Process, learn about the Councilmember's Priorities, and share their own priorities for the budget. The event will be held on April 17<sup>th</sup> at the El Rancho Verde Apartments.

The 15 events were/will be free, open to the public, and sponsored by Councilmember Peter Ortiz.

### **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Peter Ortiz will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 5, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the April 3<sup>rd</sup>, 2024, Rules Committee Agenda and the April 9<sup>th</sup>, 2024 City Council Agenda.

### **CEQA**

- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.