



COUNCIL AGENDA: 2/13/2024

ITEM: 2.16

FILE NO: 24-70321

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: February 13, 2024

SUBJECT: Retroactive Approval and Approval of Multiple District 4 Events Sponsored by Council District 4 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events.

Recommendation

As recommended by the Rules and Open Government Committee on February 7, 2024:

- (a) Retroactively approve the Lunar New Year Celebration scheduled on February 3, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Retroactively approve the District 4 Dumpster Day scheduled on February 10, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (c) Approve the District 4 Tree Planting scheduled on February 24, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (d) Approve and accept donations from various individuals, businesses, or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Cohen)

[Rules Committee referral 2/7/2024 - Item B.3]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember David Cohen
District 4

SUBJECT: SEE BELOW

DATE: January 30, 2024

APPROVED:

**SUBJECT: APPROVAL OF MULTIPLE DISTRICT 4 EVENTS AS CITY COUNCIL
SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Retroactively approve the Lunar New Year Celebration held on Saturday, February 3, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve the District 4 Dumpster Day that will be held on Saturday, February 10, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Approve the District 4 Tree Planting that will be held on Saturday, February 24, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
4. Approve and accept donations from various individuals, businesses, or community groups to support the event.
5. Place the item on the Tuesday, February 13, 2024 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Lunar New Year Celebration was held on Saturday, February 3, 2024 from 10:00am to 1:00pm at the Berryessa Branch Library. The purpose of this event was for San Jose Residents to commemorate the Lunar New Year by enjoying cultural performances, crafts, and light refreshments. This event was free and open to the public.

The District 4 Dumpster Day will be held on Saturday, February 10, 2024 from 8:00am to 12:00pm at the Berryessa Community Center. The purpose of this event is for District 4 residents to come

together and properly dispose of unwanted items, beautifying their community and environment. This event is free and open to the public.

The District 4 Tree Planting will be held on Saturday, February 24, 2024 from 9:00am to 12:00pm at Noble Park and Penitencia Creek Trailhead (Reach 2). The purpose of this event is to beautify the park by planting 22 trees and empower volunteers to become environmental stewards of their community. This event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember David Cohen will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 4, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the Wednesday, February 7, 2024 Committee Agenda and the Tuesday February 13, 2024 City Council Agenda.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.