

**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Categorically Exempt, File No. ER23-151, CEQA Guidelines	<b>Coordination:</b> City Attorney’s Office; City Manager’s Budget Office; Department of Transportation; and, Department of Parks, Recreation, and Neighborhood Services	<b>Dept. Approval:</b>  /s/ Rick Bruneau
<b>Council District(s):</b> Citywide	Section 15301(h), Existing Facilities.		<b>CMO Approval:</b>  4/29/24

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER WITH WATERWORKS INDUSTRIES INCORPORATED FOR FOUNTAIN AND POOL MAINTENANCE**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager or her designee to exercise up to six one-year options to extend the term of the purchase order with Waterworks Industries Incorporated (Windsor, CA) for fountain and pool maintenance, with the last option ending on or about May 31, 2030, subject to the appropriation of funds.

**BASIS FOR RECOMMENDATION:**

The Department of Transportation and Department of Parks, Recreation, and Neighborhood Services require ongoing maintenance for six fountains and three pools located in the City. Maintenance and repair services are required to ensure clean and operational fountains and pools. Two fountains are located in the median island on Brokaw Road, one in Evergreen Square, one on Karina Court, one in the Municipal Rose Garden, and one at the Guadalupe River Park, Pool of Genes. Three pools are located in the Happy Hollow Park and Zoo located in the Lemur, Guinea Pig, and Alligator exhibits. Services are performed three times a week at each location to remove debris, exercise pumps, and add chemicals for water quality.

In April 2023, a Request for Quotes was released by the Finance Department to procure these services. The Request for Quotes provisioned for a one-year initial term and an additional six one-year options for the City to extend the term. One responsive bid was submitted, and no protests were received. The sole bidder did not qualify for the local or small business preference. Staff awarded to Waterworks Industries Incorporated as the sole responsive and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(1). The option period from May 8, 2024 to May 7, 2025 is projected to be in the amount of \$130,000, and future options would be subject to appropriation. Approval of this recommendation ensures the City continues to receive these essential services with minimal impact to operations.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

**COST AND FUNDING SOURCE:**

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Recommendation	2023-2024 Adopted Operating Pg.	Last Budget Action (Date, Ord. No)
364	0512	Non-personal/ Equipment	\$100,850	\$10,000	1031	6/20/2023, 30933
369	0512	Non-personal/ Equipment	\$1,972,800	\$10,000	987	2/13/2024, 31040
366	0512	Non-personal/Equipment	\$32,250	\$10,000	1032	6/20/2023, 30933
001	0642	Non-personal/Equipment	\$39,826,241	\$100,000	710	2/13/2024, 31040

**FOR QUESTIONS CONTACT:** Albie Udom, Deputy Director of Finance – Purchasing and Risk Management, at [Albie.Udom@sanjoseca.gov](mailto:Albie.Udom@sanjoseca.gov)