


CITY COUNCIL ACTION REQUEST

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| Department(s): Finance | CEQA: Categorically Exempt, File No.ER23-009, CEQA Guideline Section 15301(c) Existing Facilities | Coordination: City Attorney's Office; City Manager's Budget Office; Department of Transportation | Dept. Approval: /s/ Drew Corbett |
| Council District(s): Citywide | | | CMO Approval:  9/16/24 |

SUBJECT: Actions Related to the Purchase Order with Chrisp Company for the Installation of Thermoplastic, Paint, and Other Roadway Striping

RECOMMENDATION

Adopt a resolution authorizing the City Manager or her designee to:

- (a) Execute a purchase order with Chrisp Company (Fremont, CA) for the installation of thermoplastic, paint, and other roadway striping beginning on or about October 2, 2024, and ending on or about October 1, 2025, for a not-to-exceed amount of \$850,000; and
- (b) Exercise up to six one-year options to extend the term of the purchase order, with the last option ending on or about October 1, 2031, subject to the appropriation of funds.

BASIS FOR RECOMMENDATION

The Department of Transportation is responsible for the maintenance and installation of traffic control devices for City roadways. The installation of proper traffic control devices is necessary for traffic and pedestrian safety. The City requires an outside provider to complete the installation of traffic control devices including traffic striping, pavement markers, pavement markings, and plastic delineators at various locations within the City. An outside provider is needed to help address an increased demand for traffic safety projects and to supplement limited staffing resources. The Department of Transportation intends to prepare ready for construction plans that would be utilized by an outside provider for traffic control device installations.

In June 2024, a competitive Request for Bids was released by the Finance Department to procure these services. The Request for Bids provisioned for a one-year initial term and an additional six one-year options for the City to extend the term. Two responsive bids were submitted, and no protests were received. One of the bidders qualified for the City's local and small business preference. Staff recommends award to Chrisp Company as the lowest priced, responsive, and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(1). Approval of this recommendation ensures the City receives these essential services.

COMMISSION RECOMMENDATION AND INPUT

There is no commission recommendation or input associated with this action.

COST AND FUNDING SOURCE

The recommended action related to this purchase order of \$850,000 is funded by the Safety - Pedestrian Improvements appropriation in the Building and Structure Construction Tax Fund.

FOR QUESTIONS CONTACT: Albie Udom, Deputy Director of Finance – Purchasing and Risk Management, at Albie.Udom@sanjoseca.gov.