



**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Parks, Recreation, and Neighborhood Services	<b>CEQA:</b> Not a Project, File No. PP17-002, Consultant services for design, study, inspection, or other professional services with no commitment to future action.	<b>Coordination:</b> City Attorney's Office and City Manager's Budget Office	<b>Dept. Approval:</b> Jon Cicirelli, Director 
<b>Council District(s):</b> 3			<b>CMO Approval:</b>  3/12/24

**SUBJECT: AMENDMENT TO THE MASTER CONSULTANT AGREEMENT WITH LPA, INC.  
 FOR ARCHITECTURAL, LANDSCAPE ARCHITECTURAL, ENVIRONMENTAL,  
 PLANNING, AND ENGINEERING SERVICES**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager or her designee to negotiate and execute an amendment to the Master Consultant Agreement with LPA, Inc., that extends the contract termination date from April 30, 2024 to April 30, 2026, to complete active and funded projects at no additional cost to the City.

**BASIS FOR RECOMMENDATION:**

The City Manager negotiated five master consultant agreements with the selected firms, including LPA, Inc. Each agreement was for a five-year term, at a maximum compensation of \$750,000. For LPA, Inc., the five-year contract term started April 10, 2018 and was extended another year to April 30, 2024. Approval of the amendment for the consultant services will allow the City to continue to use LPA, Inc. for the development of the Spartan Keyes Master Plan. Extending the master consultant agreement with LPA, Inc. from April 30, 2024 to April 30, 2026 will allow the completion of Spartan Keyes Master Plan and obtain CEQA review. Approval will support the City proceeding with funded design services leading to the construction of the park.

Commission Recommendation/Input: No commission recommendation or input is associated with this action.

**COST AND FUNDING SOURCE:**

There are no cost implications.

**FOR QUESTIONS CONTACT:** Jason Condit, Senior Landscape Architect, (408) 793-4189