


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	Coordination: City Attorney's Office; City Manager's Budget Office; Public Works Department	Dept. Approval: /s/ Rick Bruneau
Council District(s): Citywide			CMO Approval:  4/29/24

SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER WITH STOMMEL, INC. DBA LEHR FOR POLICE VEHICLE EQUIPMENT

RECOMMENDATION:

Adopt a resolution authorizing the City Manager or her designee to:

- a) Amend purchase order OP 64631 with Stommel, Inc dba Lehr (Sacramento, CA) for police vehicle equipment to increase the total compensation by \$200,000, for a maximum compensation not-to-exceed \$850,000 for the period ending February 7, 2025; and
- b) Exercise up to three additional one-year options to extend the term of the purchase order with the last option ending on or about February 7, 2028, subject to the appropriation of funds.

BASIS FOR RECOMMENDATION:

The Public Works Department's Fleet Management Division is responsible for fueling, preventive maintenance, repair, acquisition, and disposal of City vehicles and equipment. The Fleet Management Division requires a vendor to supply components for the maintenance, repair, and upfitting of Police Department vehicles and equipment. Additional vehicle components are needed to support the pre-delivery setup and upfitting of approximately 70 San José Police Department Police Interceptor vehicles for the period ending February 7, 2025.

In November 2022, a competitive Request for Bids was released by the Finance Department to procure these products. The Request for Bids provisioned for a one-year initial term and an additional four one-year options for the City to extend the term. Two responsive bids were submitted, and no protests were received. One vendor qualified for the City's local and small business preferences. Staff awarded to Stommel, Inc. dba Lehr as the lowest priced, responsive, and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(1). With this request, the total not-to-exceed amount for the current option period will be \$850,000. Approval of this recommendation ensures the City continues to receive these essential products with minimal impact to operations.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

COST AND FUNDING SOURCE:

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2023-2024 Adopted Operating Budget Pg.	Last Budget Action (Date, Ord. No)
552	0083	Inventory Purchases	\$10,598,000	\$200,000	803	06/20/2023, 30933

FOR QUESTIONS CONTACT: Albie Udom, Deputy Director of Finance – Purchasing and Risk Management, at Albie.Udom@sanjoseca.gov.