

2.15 23-1618 Actions Related to the Purchase Order with Pump Repair Service Co. for Water Pump Motor and Well Services and Products.



## Legislation Text

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**File #: 23-1618, Version: 1**

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**Actions Related to the Purchase Order with Pump Repair Service Co. for Water Pump Motor and Well Services and Products.**

Adopt a resolution authorizing the City Manager or her designee to exercise up to four one-year options to extend the term of the purchase order with Pump Repair Service Co. (San Francisco, CA), for water pump motor and well services and products with the last option ending on or about November 14, 2027, subject to the appropriation of funds.

CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment. (Finance)

**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Not a Project, File No. PP17-003,	<b>Coordination:</b> City Attorney’s Office; City Manager’s Budget Office; and Environmental Services Department	<b>Dept. Approval:</b> /s/ Rick Bruneau
<b>Council District(s):</b> Citywide	Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.		<b>CMO Approval:</b>  11/16/23

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER WITH PUMP REPAIR SERVICE CO. FOR WATER PUMP MOTOR AND WELL SERVICES AND PRODUCTS**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager or her designee to exercise up to four one-year options to extend the term of the purchase order with Pump Repair Service Co. (San Francisco, CA), for water pump motor and well services and products with the last option ending on or about November 14, 2027, subject to the appropriation of funds.

**Desired Outcome:** Authorizing the City Manager or her designee to take this action provides the City with water pump motor and well services and products.

**BASIS FOR RECOMMENDATION:**

The Environmental Services Department requires water pump motor and well services, and products for the Municipal Water System. Services are required to repair and replace failed water pumps, motors, and well equipment on an as-needed basis. Water pump motor and well services and products are necessary to maintain water quality and ensure the Municipal Water System is operational for City residents.

In May 2022, a competitive Request for Quotes was released by the Finance Department to procure these services. The Request for Quotes provisioned for a one-year initial term and an additional four one-year options for the City to extend the term. One responsive bid was submitted, and no protests were received. The sole bidder did not qualify for the City’s local or small business preference. Staff awarded to Pump Repair Service Co. as the sole responsive and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310.B(1). A purchase order was executed in the amount of \$285,000 for the period of November 15, 2022 to November 14, 2023 under City Manager authority. The option period for November 15, 2023 to November 14, 2024 is projected to be in the amount of \$285,000, and future options will be subject to appropriation. Approval of this recommendation will ensure the City continues to receive these essential services with minimal impact to operations.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

**COST AND FUNDING SOURCE:**

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2023-2024 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No)
515	0762	Non-Personal/Equipment	\$45,566,632	\$285,000	1067	6/20/2023, 30933

**FOR QUESTIONS CONTACT:** Albie Udom, Deputy Director of Finance - Purchasing and Risk Management, at [Albie.Udom@sanjoseca.gov](mailto:Albie.Udom@sanjoseca.gov).