

3.4 Actions Related to Mayor and Councilmembers' Travel to Los Angeles, California for the San José Chamber of Commerce Annual Study Mission. – RENUMBERED

Recommendation:

[RENUMBERED TO ITEM 2.14 (24-73496-01)]



COUNCIL AGENDA: 3/5/2023

ITEM: 3.4

FILE NO: 24-73496

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: March 5, 2024

MEMORANDUM

SUBJECT: Actions Related to Mayor and Councilmembers' Travel to Los Angeles, California for the San José Chamber of Commerce Annual Study Mission.

Recommendation

Approve travel to Los Angeles, California and request for an excused absence for the following Councilmembers from the following meetings due to Authorized City Business: San José Chamber of Commerce Annual Study Mission:

(a) Mayor Mahan (Source of Funds: Mayor/Council Travel Budget; Travel Dates: April 23, 2024 to April 26, 2024; Meeting: none).

(b) Councilmember Jimenez (Source of Funds: District 2 Council Office Budget; Travel Dates: April 23, 2024 to April 26, 2024; Meeting: April 23, 2024 San José City Council and April 24, 2024 Rules and Open Government Committee).

(c) Councilmember Torres (Source of Funds: District 3 Council Office Budget; Travel Dates: April 23, 2024 to April 26, 2024; Meeting: April 23, 2024 San José City Council).

(d) Councilmember Cohen (Source of Funds: District 4 Council Office Budget; Travel Dates: April 23, 2024 to April 26, 2024; Meeting: April 24, 2024 Rules and Open Government).

(e) Councilmember Doan (Source of Funds: District 7 Council Office Budget; Travel Dates: April 23, 2024 to April 26, 2024; Meeting: April 23, 2024 San José City Council).

CEQA: Not a Project, File No. PP17-010, City Organization and Administrative Activities resulting in no changes to the physical environment. (City Clerk)



Memorandum

TO: CITY COUNCIL

FROM: Mayor Matt Mahan

SUBJECT: REQUEST TO TRAVEL

DATE: February 15, 2024

Approved:

Date:

02/15/2024

RECOMMENDATION: Authorize travel for Mayor Mahan to attend the San Jose Chamber of Commerce's Annual Study Mission in Los Angeles, CA on April 23-26, 2024. Mayor Mahan will not be missing any City or non-City legislative body meetings.

Location: Los Angeles, CA

Meeting Dates: April 23-26, 2024

Source of Funds: Mayor/Council Travel Budget

Anticipated Costs: Mayor/Council Travel Budget - \$3,600
Mayor's Office Budget - \$750

Purpose:

The San Jose Chamber of Commerce Study Mission trip is an annual gathering of key Silicon Valley business and community leaders to learn best practices and bring back ideas to make their communities a better place to live and work. This year's program features a 4-day intensive on-site tour for members and key stakeholders to learn more about the public policy solutions, public-private partnerships, and economic strategies that have defined the growth of another city or region.

Pursuant to Council Policy 9-5, Travel by Elected and Appointed City Officials, this travel falls as an allowable use under the Mayor/Council Travel Budget under F.4.d, the annual City-to-City trip sponsored by the San Jose/Silicon Valley Chamber of Commerce.



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Jimenez

SUBJECT: REQUEST TO TRAVEL

DATE: February 21, 2024

Recommendation:

1. Authorize travel for Councilmember Sergio Jimenez to the Annual Silicon Valley Organization Study Mission in Los Angeles, CA on April 23-26, 2024.
2. Excuse Councilmember Jimenez from all regularly scheduled meetings of the San Jose City Council on April 23, 2024.
3. Excuse Councilmember Sergio Jimenez from the regularly scheduled Joint Meeting for the Rules and Open Government Committee and Committee of the Whole on April 25, 2025.

Location:

Los Angeles, CA

Meeting Dates:

April 23-26, 2024

Source of Funds:

District 2 Funds

Purpose:

Attend the Annual Silicon Valley Organization Study Mission in Los Angeles, CA. The study mission will focus on important issues such as homelessness, real estate and urban vibrancy, and will explore private sector, nonprofit, and government operations. As a member of this unofficial delegation Councilmember Jimenez will have an opportunity to learn best practices and bring back ideas to make San Jose a better place to live and work.



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Omar Torres

SUBJECT: REQUEST TO TRAVEL
AND EXCUSED ABSENCE

DATE: 02/16/2024.

Recommendation: Authorize travel for Councilmember Omar Torres to Los Angeles, California on April 23, 2024 to April 26, 2024 for Study Mission Trip, and excuse my absence from the Regular Meeting of City Council meeting on April 23, 2024.

Location: Los Angeles, California

Meeting Dates: April 23, 2024 to April 26, 2024

Source of Funds: Council Funds

Purpose: The Los Angeles study mission trip, facilitated by the San José Chamber of Commerce, offers an opportunity for participants to delve into the complexities of economic development. By having educational sessions and tours, gaining valuable insights into public policy solutions and private partnerships. We will have chance to interact with industry leaders, witnessing firsthand the strategies and collaborations driving economic growth. Beyond knowledge acquisition, the trip fosters a sense of community and commitment among participants, empowering them to contribute actively to the economic development.



Memorandum

TO: RULES AND OPEN
GOVERNMENT
COMMITTEE

FROM: Councilmember David Cohen

SUBJECT: REQUEST FOR TRAVEL
FOR COUNCILMEMBER
DAVID COHEN

DATE: February 15, 2024

Approved:

Date: 02/15/2024

Recommendation: Authorize travel for Councilmember Cohen to Los Angeles, Ca from San Jose, Ca to attend the San Jose Chamber Annual Study Mission (2024).

Location: Los Angeles, Ca

Meeting Dates: Tuesday, April 23, 2024 – Friday, April 26, 2024

Source of Funds: District 4 Office Budget

Anticipated Cost: \$4,000 (accommodations and airfare)

Purpose: The purpose of travel is to attend the annual San Jose Chamber 2024 Study Mission. This event includes events and education about public policy solutions, public-private partnerships, and economic strategies that can be applied to the City of San Jose.

Councilmember Cohen will miss the Rules & Open Government Committee meeting scheduled for Wednesday, April 24, 2024.

Pursuant to Council Policy 9-5, Travel by Elected and Appointed City Officials, this travel falls as an allowable use under the Mayor/Council Travel Budget under F.4.d, The annual City-to-City trip sponsored by the Silicon Valley Organization (formerly San Jose/Silicon Valle Chamber of Commerce) when appointed by the Council or otherwise officially appointed to serve on such boards or committees.



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Bien Doan

SUBJECT: REQUEST TO TRAVEL
AND EXCUSED ABSENCE

DATE: 2/16/2024

Recommendation: Authorize travel for *Councilmember Bien Doan* to Los Angeles, CA on April 23-26, 2024 for San Jose Chambers of Commerce Study Mission, and excuse my absence from the Regular Meeting of *the City Council* on April 23, 2024.

Location: Los Angeles, CA

Meeting Dates: April 23-26, 2024

Source of Funds: Council

Anticipated Costs: \$3,500

Purpose: A four-day intensive on-site tour for our members and key stakeholders to learn more about the public policy solutions, public-private partnerships, and economic strategies that have defined the growth of another city or region.



Memorandum

TO: CITY COUNCIL

FROM: Toni Taber, CMC
City Clerk

**SUBJECT: MAYOR/COUNCIL TRAVEL
BUDGET**

DATE: 2/22/2024

Per Council Travel Policy 9-5, “For proposals requesting funding from the Mayor/Council Travel Budget, the City Clerk’s Office will submit a statement with the travel request showing how much uncommitted funds remain in the Mayor/Council Travel Budget and how much year-to-date each trip has cost.”

Description	Balance
Mayor Council Travel Budget (FY 2023-24)	\$10,000.00
Councilmember Cohen travel to League of California Cities Board of Directors Meeting in Newport Beach, CA (July 13-14, 2023)	\$500.00
Councilmember Cohen travel to League of California Cities Annual Conference and Expo in Sacramento, CA (September 20-22, 2023)	\$1,398.97
Councilmember Cohen travel to League of California Cities Board of Directors Meeting in Carlsbad, CA (November 30, 2023 – December 1, 2023)	\$405.52
Mayor Mahan travel to United States Conference of Mayors Annual Winter Meeting in Washington DC (January 16, 2024 – January 19, 2024)	\$4,100.00
Mayor Mahan travel to San Jose Chamber of Commerce’s Annual Study in Los Angeles, CA (April 23, 2024 – April 26, 2024)	\$3,595.51
Remaining Balance for FY 2023-24	\$ 0.00



COUNCIL AGENDA: 3/5/2024

ITEM: 3.4

FILE NO: 24-73496

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: March 5, 2024

SUPPLEMENTAL MEMORANDUM

SUBJECT: Quorum of City Council and Council Committee Meetings during Mayor and Councilmembers' Travel to Los Angeles, California for the San José Chamber of Commerce Annual Study Mission during April 23-26, 2024

Mayor/Councilmember	April 23, 2024 City Council	April 24, 2024 Joint Meeting for the Rules and Open Government Committee (Rules)
Mayor Mahan	Mayor	
D1 - Kamei	Councilmember	Member
D2 – Jimenez	Absence Requested	Member - Absence Requested
D3 – Torres	Absence Requested	
D4 - Cohen	Councilmember	Chair – Absence Requested
D5 – Ortiz	Councilmember	
D6 – Davis	Councilmember	Member
D7 – Doan	Absence Requested	
D8 – Candelas	Councilmember	
D9 – Foley	Councilmember	Vice Chair
D10 - Batra	Councilmember	
Member Present	8 including Mayor	3