

**2.15 Actions Related to the Purchase Order with National Aquatics Services Inc. for Pool Repairs, Preventative Maintenance, and Replacement Parts.**

**Recommendation:**

Adopt a resolution authorizing the City Manager or her designee to exercise up to three additional one-year options to extend the term of the purchase order with National Aquatics Services, Inc. (Brentwood, CA) for pool repairs, preventative maintenance, and replacement parts, with the last option ending on or about June 28, 2027, subject to the appropriation of funds.

CEQA: Categorically Exempt, File No. ER24-127, CEQA Guidelines Section 15301, Existing Facilities. (Finance)

**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Categorically Exempt, File No. ER24-127, CEQA Guidelines Section 15301, Existing Facilities	<b>Coordination:</b> City Attorney's Office; City Manager's Budget Office; Parks, Recreation, and Neighborhood Services Department	<b>Dept. Approval:</b>  /s/ Rick Bruneau
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b>  6/6/24

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER WITH NATIONAL AQUATICS SERVICES INC. FOR POOL REPAIRS, PREVENTATIVE MAINTENANCE, AND REPLACEMENT PARTS**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager or her designee to exercise up to three additional one-year options to extend the term of the purchase order with National Aquatics Services, Inc. (Brentwood, CA) for pool repairs, preventative maintenance, and replacement parts with the last option ending on or about June 28, 2027, subject to the appropriation of funds.

**BASIS FOR RECOMMENDATION:**

The Parks, Recreation, and Neighborhood Services Department Capital Division is responsible for maintaining six recreational pools and aquatic facilities. The recreational pools must be chemically balanced, safe, and clean for public use. Outside service providers assist the Parks, Recreation, and Neighborhood Services Department with essential maintenance and provide replacement parts to ensure pools are operating in optimal condition. Services provided include pool pump repairs and replacements, pool light repairs, pool controller calibrations, and other related tasks. These services are needed to ensure recreational pools remain safe and operational.

In March 2022, a competitive Request for Bids was released by the Finance Department to procure these services. The Request for Bids provisioned for a one-year initial term and an additional four one-year options for the City to extend the term. One responsive bid was submitted and no protests were received. The sole bidder did not apply for the City's local or small business preference. Staff awarded to National Aquatic Services, Inc. pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310 B (1). The cost for the June 29, 2024 to June 28, 2025 option period is projected to be in the amount of \$295,000 and future options will be subject to appropriation. Approval of this recommendation ensures the City continues to receive these essential products with minimal impact to operations.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

**COST AND FUNDING SOURCE:**

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2023-2024 Adopted Capital Budget Pg.	Last Budget Action (Date, Ord. No)
380	5177	Council District 3 Pool Repairs	\$30,000	\$25,000	454	06/20/2023, 30933
381	5185	Council District 4 Pool Repairs	\$30,000	\$25,000	466	06/20/2023, 30933
382	400U	Council District 5 Pool Repairs	\$30,000	\$25,000	478	06/20/2023, 30933
384	431A	Council District 6 Pool Repairs	\$30,000	\$25,000	492	06/20/2023, 30933
385	400V	Council District 7 Pool Repairs	\$35,000	\$25,000	506	06/20/2023, 30933

388	400W	Council District 9 Pool Repairs	\$30,000	\$25,000	536	06/20/2023, 30933
390	6255	Pools and Fountains	\$165,000	\$145,000	556	06/20/2023, 30933

**FOR QUESTIONS CONTACT:** Albie Udom, Deputy Director of Finance- Purchasing and Risk Management, at [Albie.Udom@sanjoseca.gov](mailto:Albie.Udom@sanjoseca.gov).