

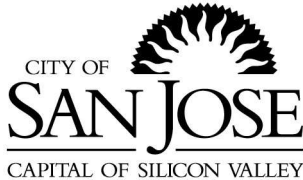
**3.7 Public Hearing for the Fiscal Year 2024-2025 Sanitary Sewer Service and Use Charge and Storm Sewer Service Charge Assessments to be Placed on the 2024-2025 Santa Clara County Secured Property Tax Roll.**

**Recommendation:**

(a) Conduct a public hearing on the Fiscal Year 2024-2025 annual report prepared by the Director of Finance detailing the Sanitary Sewer Service and Use Charges and Storm Sewer Service Charges filed with the City Clerk's Office.

(b) Adopt a resolution confirming the approval of the report and the placement of the charges as set forth therein on the 2024-2025 Santa Clara County Secured Property Tax Roll, with such modifications the City Council may make based on public hearing testimony.

CEQA: Not a Project, File No. PP17-005, Adjustment to Fees, Rates and Fares without changes to or expansion of services. (Finance)



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Rick Bruneau

**SUBJECT:** SEE BELOW

**DATE:** July 22, 2024

Approved

Date

7/24/24

**COUNCIL DISTRICT:** Citywide

**SUBJECT:** Public Hearing for the Fiscal Year 2024-2025 Sanitary Sewer Service and Use Charge and Storm Sewer Service Charge Assessments to be Placed on the 2024-2025 Santa Clara County Secured Property Tax Roll

## **RECOMMENDATION**

- (a) Conduct a public hearing on the Fiscal Year 2024-2025 annual report prepared by the Director of Finance detailing the Sanitary Sewer Service and Use Charges and Storm Sewer Service Charges filed with the City Clerk's Office.
- (b) Adopt a resolution confirming the approval of the report and the placement of the charges as set forth therein on the 2024-2025 Santa Clara County Secured Property Tax Roll, with such modifications the City Council may make based on public hearing testimony.

## **SUMMARY AND OUTCOME**

Conducting the public hearing and adopting the recommended resolution will allow the City of San José (City) to place Sanitary Sewer Service and Use Charges (SSSUC) and Storm Sewer Service Charges (SSSC) on the 2024-2025 Santa Clara County (County) Secured Property Tax Roll for the assessment and collection of approximately \$231 million in revenue to fund services related to the City's sanitary and storm systems.

## **BACKGROUND**

On June 4, 2024, the City Council adopted Resolution 2024-202<sup>1</sup> and Resolution 2024-203<sup>2</sup> to establish the Fiscal Year 2024-2025 SSSUC and SSSC, respectively, and set rates for Fiscal Year 2024-2025. The City has collected payment for the majority of the SSSUC and SSSC by placing such charges on the County Secured Property Tax Roll since 1960 and 1991, respectively. These charges will appear as a single line item entitled "SEWER

<sup>1</sup> <https://records.sanjoseca.gov/Resolutions/RES2024-202.pdf>

<sup>2</sup> <https://records.sanjoseca.gov/Resolutions/RES2024-203.pdf>

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SANI/STORM” on each County Secured Property Tax bill and is collected by the County Tax Collector. Pursuant to an agreement between the City and the County, the County will remit 100 percent of the charges placed on the County Secured Property Tax Roll back to the City in two payments, typically in January and June, less a 0.3 percent administration fee which is deducted from the first payment remitted to the City.

As outlined in Sections 15.12.550 and 15.16.1410 of the San José Municipal Code, on or before July 5 of each year, the Director of Finance is directed to prepare and file with the City Clerk a written report containing a list of all parcels that receive sanitary sewer service and storm sewer service, and the SSSUC and SSSC for each parcel for the forthcoming fiscal year. As a standard annual process, on June 18, 2024, the City Council adopted Resolution 2024-247 to extend the filing date of the required report prepared by the Director of Finance, from July 5, 2024 to July 15, 2024, in order to allow City staff the time necessary to provide the most current, accurate, and complete listing of the Fiscal Year 2024-2025 SSSUC and SSSC to the City Clerk.

## **ANALYSIS**

The Finance Director’s written report for Fiscal Year 2024-2025 was submitted to the City Clerk’s office on July 11, 2024. This report includes charges totaling approximately \$231 million and covers approximately 238,000 parcels. On June 18, 2024, the City Council adopted Resolution 2024-247<sup>3</sup> to set the public hearing for Tuesday, August 13, 2024, at 1:30 p.m., or as soon thereafter as the matter may be heard, in the City Hall Council Chambers. The City Clerk will publish public notices in accordance with Sections 15.12.550 and 15.16.1430 of the San José Municipal Code.

The Director of Finance recommends the City Council conduct a public hearing and adopt a resolution to approve placement of the SSSUC and SSSC on the 2024-2025 County Secured Property Tax Roll.

## **EVALUATION AND FOLLOW-UP**

Upon acceptance of this recommendation, staff will place the Fiscal Year 2024-2025 SSSUC and SSSC, as detailed above, on the 2024-2025 County Secured Property Tax Roll, with such modifications, if any, the City Council may make based on public hearing testimony scheduled to be heard on August 13, 2024.

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<sup>3</sup> <https://records.sanjoseca.gov/Resolutions/RES2024-247.pdf>

HONORABLE MAYOR AND CITY COUNCIL

July 22, 2024

**Subject: Public Hearing for the Fiscal Year 2024-2025 Sanitary Sewer Service and Use Charge and Storm Sewer Service Charge Assessments to be Placed on the 2024-2025 Santa Clara County Secured Property Tax Roll**

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### **COST SUMMARY/IMPLICATIONS**

This action will result in the placement of Fiscal Year 2024-2025 SSSUC and SSSC assessments of approximately \$198 million and \$33 million, respectively, on the 2024-2025 County Secured Property Tax Roll. Revenues received from these charges have been allocated by the City Council to various allowable City functions as part of the 2024-2025 Adopted Budget.

### **COORDINATION**

This memorandum has been coordinated with the City Attorney's Office, City Clerk's Office, City Manager's Budget Office, and the Environmental Services Department.

### **PUBLIC OUTREACH**

Per the adoption of Resolution 2024-247, the City Clerk's Office will publish the notice of the time and place of the public hearing as required by Sections 15.12.550 and 15.16.1430 of the San José Municipal Code. In addition, this memorandum will be posted on the City's Council Agenda website for the August 13, 2024 City Council meeting.

### **COMMISSION COORDINATION AND INPUT**

No commission recommendation or input is associated with this action.

### **CEQA**

Not a Project, File No. PP17-010, City Organizational Administrative Activities resulting in no changes to the physical environment.

### **PUBLIC SUBSIDY REPORTING**

This item does not include a public subsidy as defined in section 53083 or 53083.1 of the California Government Code or the City's Open Government Resolution.

/s/

RICK BRUNEAU  
Director of Finance

For questions, please contact John Kachmanian, Deputy Director of Finance – Revenue Management, at [john.kachmanian@sanjoseca.gov](mailto:john.kachmanian@sanjoseca.gov) or (408) 535-7034.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE COUNCIL OF THE CITY OF  
SAN JOSE CONFIRMING THE APPROVAL OF THE  
ANNUAL REPORT FOR FISCAL YEAR 2024-2025 OF THE  
DIRECTOR OF FINANCE ON SANITARY SEWER SERVICE  
AND USE CHARGES AND STORM SEWER SERVICE  
CHARGES, AND CONFIRMING THE APPROVAL OF THE  
PLACEMENT OF CHARGES AS SET FORTH THEREIN ON  
THE 2024-2025 SANTA CLARA COUNTY SECURED  
PROPERTY TAX ROLL**

**WHEREAS**, pursuant to San José Municipal Code Sections 15.12.550 and 15.16.1410 and the adoption of Resolution No. RES2024-247 of the City Council of the City of San José (“City”), the City Clerk set the public hearing on the Annual Report for Fiscal Year 2023-2024 of the Director of Finance on Sanitary Sewer Service and Use Charges and Storm Sewer Service Charges (“Annual Report”) for August 13, 2024, at 1:30 p.m., or as soon thereafter as the matter may be heard; and

**WHEREAS**, pursuant to the San José Municipal Code Section 15.12.550 and the adoption of Resolution No. RES2024-247, the City Council approved an extension of the date the Annual Report, as it pertains to the Sanitary Sewer Service and Use Charges, was to be delivered by the Director of Finance to the City Clerk, and the City Council approved the extension to July 15, 2024;

**WHEREAS**, the Annual Report was filed with the City’s Clerk’s Office on July 10, 2024, in accordance with the San José Municipal Code; and

**WHEREAS**, the notices for the public hearing of August 13, 2024 on the Annual Report were published in accordance with the San José Municipal Code and state law; and

**WHEREAS**, the City desires to confirm the approval of the Annual Report and the placement of the Sanitary Sewer Service and Use Charges and Storm Sewer Service Charges on the 2024-2025 Santa Clara County Secured Property Tax Roll;

**NOW, THEREFORE**, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SAN JOSE THAT:

1. Approval of the 2024-2025 Annual Sanitary Sewer Service and Use Charge and Storm Sewer Service Charge Report of the Director of Finance is hereby confirmed.
2. Approval of the placement of the Sanitary Sewer Service and Use Charges and Storm Sewer Service Charges as forth in the Annual Report on the 2024-2025 Santa Clara County Secured Property Tax Roll is hereby confirmed.

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ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by the following vote:

AYES:

NOES:

ABSENT:

DISQUALIFIED:

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MATT MAHAN  
Mayor

ATTEST:

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TONI J. TABER, CMC  
City Clerk