


## **2.9 Actions Related to the Purchase Orders with Ganado Feed, Inc. and Phillips Feed Service, Inc. for Animal Food and Supplies.**

### **Recommendation:**

Adopt a resolution authorizing the City Manager or her designee to exercise up to six one-year options to extend the term of the purchase order with Ganado Feed, Inc. (San José, CA) and Phillips Feed Service, Inc. (Easton, PA) for the purchase of animal food and supplies, with the last option ending on or about August 2, 2030, subject to the appropriation of funds. CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment. (Finance)

### CITY COUNCIL ACTION REQUEST

<b>Department(s):</b> Finance	<b>CEQA:</b> Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	<b>Coordination:</b> City Attorney's Office; City Manager's Budget Office; and Department of Public Works	<b>Dept. Approval:</b>  /s/ Rick Bruneau
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b>  4/16/24

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDERS WITH GANADO FEED, INC. AND PHILLIPS FEED SERVICE, INC. FOR ANIMAL FOOD AND SUPPLIES**

#### RECOMMENDATION:

Adopt a resolution authorizing the City Manager or her designee to exercise up to six one-year options to extend the term of the purchase order with Ganado Feed, Inc. (San José, CA) and Phillips Feed Service, Inc. (Easton, PA) for the purchase of animal food and supplies, with the last option ending on or about August 2, 2030, subject to the appropriation of funds.

#### BASIS FOR RECOMMENDATION:

The Department of Public Works Animal Care and Services Division is responsible for promoting and protecting the health, safety, and welfare of animals in the City. This includes providing food, shelter, veterinary, and recreational services for the animals in its care. The Animal Care and Services Division facilities have been nearing maximum capacity, with an average of 500 animals in the shelter daily. To ensure a steady inventory of food and supplies for this growing number of animals, the Animal Care and Services Division relies on outside vendors for its supply.

In July 2023, a competitive Request for Bids was released by the Finance Department to procure these products. The Request for Bids provisioned for a one-year initial term and an additional six one-year options for the City to extend the term. Two responsive bids were submitted. One vendor, Ganado Feed, Inc. qualified for the City's local and small business preferences. No protests were received. Staff awarded to Ganado Feed, Inc. and Phillips Feed Service, Inc. as the responsive, and responsible bidders pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(2). The option period for August 3, 2024 to August 2, 2025 is projected to be in the amount of \$400,000 in total and future options would be subject to appropriation. Approval of this recommendation ensures the City continues to receive these essential products with minimal impact to operations.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

#### COST AND FUNDING SOURCE:

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Recommendation	2023-2024 Adopted Operating Budget Pg.	Last Budget Action (Date, Ord. No)
001	0572	Non-Personal/Equipment	\$24,265,859	\$400,000	803	02/13/2024, 31040

**FOR QUESTIONS CONTACT:** Albie Udom, Deputy Director of Finance – Purchasing & Risk Management, at [Albie.Udom@sanjoseca.gov](mailto:Albie.Udom@sanjoseca.gov)

## FW: Questions about Consent Calendar Items 2.9, 2.10, 2.11 for Council Meeting 4/30/24

City Clerk <city.clerk@sanjoseca.gov>

Mon 4/29/2024 2:55 PM

To:Agendadesk <Agendadesk@sanjoseca.gov>

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**Sent:** Monday, April 29, 2024 2:33 PM

**To:** City Clerk <city.clerk@sanjoseca.gov>

**Cc:** The Office of Mayor Matt Mahan <mayor@sanjoseca.gov>; District1 <district1@sanjoseca.gov>; District2 <District2@sanjoseca.gov>; District3 <district3@sanjoseca.gov>; District4 <District4@sanjoseca.gov>; District5 <District5@sanjoseca.gov>; District 6 <district6@sanjoseca.gov>; District7 <District7@sanjoseca.gov>; District8 <district8@sanjoseca.gov>; District9 <district9@sanjoseca.gov>; District 10 <District10@sanjoseca.gov>

**Subject:** Questions about Consent Calendar Items 2.9, 2.10, 2.11 for Council Meeting 4/30/24

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Hi,

I would like to know if items 2.9, 2.10, and 2.11 on the Consent Calendar can be deferred.

I am wondering why the city is buying animal food and supplies (item 2.9), and think this should be deferred since it's strange that a city is buying animal food and supplies...I would like to know more about this before it is approved.

I would also like to know more about the construction of 10108-McLaughlin Avenue-Idlewood Drive Sanitary Sewer Improvement Project (item 2.10), and 10382 – 2024 Mabury Yard Resurfacing Project (item 2.11).

Was there a fair bidding process for this project (item 2.10)? Where is the money coming from for these projects (item 2.10 and 2.11)?

I see that these projects are CEQA exempt.

How do these projects benefit the ordinary citizen in San Jose?

I would appreciate it if you could defer these items if it doesn't really help all citizens in San Jose, and until people are more informed about it.

Thanks for your time and consideration,

Ann

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