

## **2.12 Report on Request for Proposals for As-Needed Geographic Information System Technical and Professional Services.**

### **Recommendation:**

Accept the report on the Request for Proposals and adopt a resolution authorizing the City Manager or her designee to:

(a) Negotiate and execute agreements with Dewberry Engineers Inc. (New York, New York), and Timmons Group, Inc. (Richmond, Virginia) for as-required professional services related to the City of San José's Environmental Systems Research Institute, Inc. geographic information system for a seven-year term beginning on June 3, 2024 through June 2, 2031, with a maximum aggregate compensation not to exceed \$4,000,000, subject to the appropriation of funds; and

(b) Negotiate and execute amendments for all agreements as required to address changes in the City geographic information system professional services needs, including associated adjustments in compensation and reallocation of funds between providers, consistent with the procurement and the City's standard terms and conditions, subject to appropriation of funds.

CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment. (Finance)

**CITY COUNCIL ACTION REQUEST**

|   |  |   |  |
|---|--|---|--|
| <b>Department(s):</b><br>Finance        | <b>CEQA:</b><br>Not a Project File No. PP17-003,<br>Agreements/Contracts (New or Amended) resulting in no physical changes to the environment. | <b>Coordination:</b><br>City Attorney's Office, City Manager's Budget Office, and Public Works Department | <b>Dept. Approval:</b><br>/s/<br>Rick Bruneau  |
| <b>Council District(s):</b><br>Citywide |  |   | <b>CMO Approval:</b><br><br>4/29/24 |

**SUBJECT: REPORT ON REQUEST FOR PROPOSALS FOR AS-NEEDED GEOGRAPHIC INFORMATION SYSTEM TECHNICAL AND PROFESSIONAL SERVICES**

**RECOMMENDATION:**

Accept the report on the Request for Proposals and adopt a resolution authorizing the City Manager or her designee to:

- a) Negotiate and execute agreements with Dewberry Engineers Inc. (New York, New York), and Timmons Group, Inc. (Richmond, Virginia) for as-required professional services related to the City of San José's Environmental Systems Research Institute, Inc. geographic information system for a seven-year term beginning on June 3, 2024 through June 2, 2031, with a maximum aggregate compensation not to exceed \$4,000,000, subject to the appropriation of funds; and
- b) Negotiate and execute amendments for all agreements as required to address changes in the City geographic information system professional services needs, including associated adjustments in compensation and reallocation of funds between providers, consistent with the procurement and the City's standard terms and conditions, subject to appropriation of funds.

**BASIS FOR RECOMMENDATION:**

The City of San José operates a technically sophisticated, state-of-the-art, enterprise-class geographic information system that provides planning-related data, such as land use, demographic, construction, and economic information to City staff, other public agencies, and the public to facilitate informed decision-making. The City is requesting external services to continue to develop, maintain, and enhance the City's Environmental Systems Research Institute, Inc. geographic information system solutions and, accordingly, the City's infrastructure. Utilizing external service providers supports City departments that do not have staff or sufficient resources and expertise to support their geographic information systems.

In November 2023, the Finance Department released a Request for Proposals for as-required geographic information system technical and professional services through the City's electronic procurement portal, Biddingo. Over 10,000 potential vendors were notified of the bid opportunity through Biddingo; 44 of them accessed and reviewed the Request for Proposals documents. Staff received seven proposals by the due date. The proposals were evaluated and scored independently, in accordance with the evaluation criteria set forth in the Request for Proposals. Based on the results of the evaluation, staff recommends awards of contract to Dewberry Engineers Inc. and Timmons Group, Inc. whose proposals were scored as the best value proposals per the evaluation criteria and specifications set forth in the Request for Proposals. Both vendors have extensive experience, knowledge, and expertise in providing the same or similar services for other organizations. The agreements will be in accordance with the City's standard terms and conditions. The term of the agreements will be seven years and the aggregate not-to-exceed amount for the term will be \$4,000,000. For the initial year, \$800,000 is estimated to be the as-needed service cost. Future funding will be provided through executed service orders subject to the appropriation of funds.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

**COST AND FUNDING SOURCE:**

| Fund # | Appn # | Appn. Name  | Total Appn. | Amt. for Recommendation | 2023-2024 Proposed Capital & Operating Budget Pg. | Last Budget Action (Date, Ord. No) |
|--------|--------|---|-------------|-------------------------|---|------------------------------------|
| 465    | 4392   | Infrastructure Management System                          | 472,000     | 80,000                  | 962   | 6/20/23, 30933                     |
| 390    | 4390   | Infrastructure Management System - Parks Central C&C Fund | 271,000     | 80,000                  | 557   | 6/20/23, 30933                     |
| 392    | 4077   | Infrastructure Management System                          | 162,000     | 80,000                  | 772   | 6/20/23, 30933                     |
| 393    | 4140   | Infrastructure Management System                          | 180,000     | 80,000                  | 365   | 6/20/23, 30933                     |
| 395    | 4391   | Infrastructure Management System - Service Yards          | 144,000     | 80,000                  | 1251  | 6/20/23, 30933                     |
| 545    | 4131   | Infrastructure Management System                          | 55,000      | 11,000                  | 181   | 6/20/23, 30933                     |
| 001    | 0572   | Non-Personal / Equipment                                  | 24,265,859  | 389,000                 | 803   | 02/13/24, 31040                    |

**FOR QUESTIONS CONTACT:** Albie Udom, Deputy Director of Finance – Purchasing and Risk Management, at [Albie.Udom@sanjoseca.gov](mailto:Albie.Udom@sanjoseca.gov).